



**August 15, 2022  
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Director Rob Szmyd, Director Keith Cook, and Director Connie Spears were in attendance. Also present was Secretary/Treasurer/General Manager Emory DeBord. Recording Clerk Jodie Parker was absent, and Vice Chairman Haraway attended via Phone.

Others present were Wastewater Manager Mark Bland, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich, New Development Coordinator Reece Lee, and Attorney Karen Lynn. Water Manager Leggett and Attorney Woody Sanderson were absent.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered public in attendance: Dr. Pavan Panchavati

**1. PUBLIC COMMENTS**

Dr. Panchavati addressed the Board to discuss a high bill for his residence. After listening to his comments, and a brief discussion, the Board determined that, according to MU policy, the full amount would still be due. Customer Service Manager Leftwich arranged to have one of the meter readers come on August 17<sup>th</sup> at 6:30 to try and help Dr. Panchavati determine the cause of his water loss.

**2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING**

a. August 15, 2022, Current Agenda

The agenda for the August 15, 2022, Regular Meeting was presented to the Board. Reece Lee, the New Development Coordinator, requested to amend the agenda to remove items 5c and 5d which were both Will Serve Notification letters. Director Spears moved to approve the August 15, 2022, Regular Meeting Agenda as amended; Director Szmyd seconded the motion. The motion was approved unanimously.

b. August 1, 2022, Regular Meeting Minutes

The minutes for the August 1, 2022, Regular Meeting were presented to the Board. Director Spears moved to approve the August 1, 2022, Regular Meeting Minutes; Director Cook seconded the motion. The motion was approved unanimously.

**3. PLATS/BONDS**

a. Preliminary Project Approval

i. Star Estates

Director Szmyd moved to approve the Preliminary Project Approval for Star Estates; Director Spears seconded the motion. The motion was approved unanimously.

b. Dedication and Improvements

i. 3 Park Preserve, Phase 2

Director Spears moved to approve the Dedication and Improvements for 3 Park Preserve, Phase 2; Director Szmyd seconded the motion. The motion was approved unanimously.

**4. OLD BUSINESS**

None

**5. NEW BUSINESS**

a. Employee Group Medical Insurance Renewal FY2023 Gulf Guaranty Supplemental

Finance Manager Sparks that this is supplemental insurance which works with the Blue Cross and Blue Shield that was approved by the Board at the last meeting. Director Spears moved to

approve the Employee Group Medical Insurance Renewal FY2023 for Gulf Guaranty Supplemental; Director Szmyd seconded the motion. The motion was approved unanimously.

b. Revisions to Construction Specifications for Water and Sanitary Sewer Detail 8.440

New Development Coordinator Lee briefly explained why it was necessary to change to a smaller and more readily available meter box. Director Spears moved to waive the first reading of the Revision to Construction Specifications for Water and Sanitary Sewer Detail 8.440; Director Szmyd seconded the motion. The motion was approved unanimously.

Director Cook moved to approve the Revision to Construction Specifications for Water and Sanitary Sewer Detail 8.440; Director Spears seconded the motion. The motion was approved unanimously.

c. Removed

d. Removed

e. General Insurance Package for FY2023

Director Spears moved to approve the General Insurance Package for FY2023; Director Szmyd seconded the motion. The motion was approved unanimously.

f. Stillwater Force Main Phase 1 Engineering Memo

Wastewater Manager Bland explained that this is necessary because it is a large 24" main that will be near several homes, and we want to make sure that it is in place prior to other developments and infrastructure. He added that it does include construction inspection in the quoted cost.

Director Spears moved to approve the Stillwater Force Main Phase 1 Engineering Memo; Director Szmyd seconded the motion. The motion was approved unanimously.

**6. LEGAL**

Attorney Lynn advised the Board that the \$25,000 offer for the McCrary Well had been accepted and she presented the prepared purchase agreement to the Board for the General Manager to sign.

Director Spears moved to add the McCrary Well purchase agreement to the agenda; Director Szmyd seconded the motion. The motion was approved unanimously.

Director Szmyd moved to approve authorizing the General Manager to sign the McCrary Well purchase agreement for \$25,000; Director Spears seconded the motion. The motion was approved unanimously.

**7. WATER REPORT**

General Manager DeBord stated that the Quarry Water Treatment Plant upgrade is still behind schedule and waiting on the switchgear which is expected in December. It will be mid-February before pumping can begin but the connections and tie-ins are complete.

**8. WASTEWATER REPORT**

Wastewater Manager Bland stated the slab has been poured for the effluent pump station at the Wastewater Plant and the brick exterior is beginning constructed on the middle building. He added that they have an estimated completion date of February 2022. Wastewater Manager Bland also informed the Board that he, General Manager DeBord and Customer Service Manager Leftwich would be traveling to Chicago to tour a meter manufacturing plant to learn more about new meter technology.

9. **FINANCE REPORT**

Finance Manager Sparks informed the Board that he will have a preliminary budget for review soon, but he was waiting on some additional information.

10. **CUSTOMER SERVICE**

None

11. **GENERAL MANAGER REPORT**

None

12. **VICE CHAIRMAN HARAWAY**

None

13. **DIRECTOR COOK**

None

14. **DIRECTOR SPEARS**

Director Spears informed MU Staff that a Madison citizen made comments at the recent City Council meeting in reference to the surplus property which MU was disposing of through Govdeals. Director Spears stated that she assured the citizen that the property was no longer of value to MU, but the customer did not agree. Director Spears stated that the customer may attend a Board meeting at some point.

15. **DIRECTOR SZMYD**

None

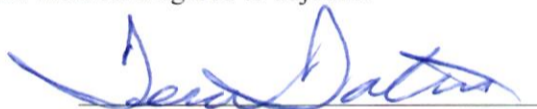
16. **CHAIRMAN TATUM**

None

17. **ADJOURNMENT**

At 6:25 p.m. the Board agreed to adjourn.

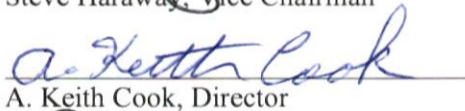
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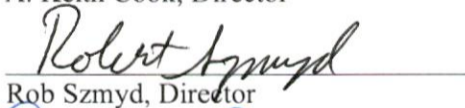
Terris Tatum, Chairman



Steve Haraway, Vice Chairman



A. Keith Cook, Director



Rob Szmyd, Director



Connie Spears, Director

ATTEST:



Emory DeBord, Secretary/Treasurer