



**September 18, 2023
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Kerry Straub, Director Connie Spears, Director Al Sullivan, and Director Larry Miles were in attendance. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Wastewater Manager Mark Bland, Water Manager Jason Leggett, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich, Assistant Finance Manager Drew Greene, and Attorney Woody Sanderson.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered public in attendance: None

1. PUBLIC COMMENTS

None

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. September 18, 2023 Current Agenda

The agenda for the September 18, 2023, Regular Meeting was presented to the Board. Director Spears moved to approve the September 18, 2023, Regular Meeting Agenda; Vice Chairman Straub seconded the motion. The motion was approved unanimously.

b. September 5, 2023 Regular Meeting Minutes

The minutes for the September 5, 2023, Regular Meeting were presented to the Board. Director Sullivan moved to approve the September 5, 2023, Regular Meeting Minutes; Director Spears seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval

i. Madison Medical Office Building

Water Manager Leggett explained that the Preliminary Project Approval and the Dedication for the Madison Medical Office Building were being presented at the same time because late in the project, it was determined that a portion of 6" water main would need to be added and then dedicated. Chairman Tatum suggested addressing the Preliminary and the Dedication in one motion since it is for the same development.

Vice Chairman Straub moved to approve the Preliminary Project Approval and the Dedication and Improvements for the Madison Medical Office Building; Director Sullivan seconded the motion. The motion was approved unanimously.

b. Dedication and Improvements

i. Madison Medical Office Building

4. OLD BUSINESS

None

5. NEW BUSINESS

a. Notification of Will Serve Request for Brian Gill

Wastewater Manager Bland explained that this Will Serve Request is a first read only and would not require Board action at this time. Additionally, he added that this would be for both water and wastewater service and that New Development Coordinator Reece Lee had made the City of Madison aware of the request but that the City is not considering annexation.

No Board action was taken.

b. General Insurance Package for FY2024

Finance Manager Sparks mentioned that the renewal for Property and Casualty insurance is done every year. He added that there were slight increases of approximately 3.1% largely due to adding additional equipment and increases to Auto Liability rates.

Director Sullivan moved to approve the General Insurance Package for FY2024; Vice Chairman Straub seconded the motion. The motion was approved unanimously.

c. FY2024 O&M and Capital Budget and Resolution No. WWB-116-2023

Finance Manager Sparks discussed some of the modifications made to the preliminary budget which had been presented at the last meeting. He added that the updated rate resolution was not being presented yet. Director Sullivan asked when the results of the rate study would be complete, and Finance Manager Sparks responded that it would hopefully be the first meeting in October.

Director Spears moved to adopt and approve the FY2024 O&M Capital Budget and Resolution No. WWB-116-2023; Director Sullivan seconded the motion. The motion was approved unanimously.

d. Pay Plan

Finance Manager Sparks presented the revised pay plan that the Board had adopted at a previous meeting and stated that it would be effective October 1, 2023. He further stated that this new pay plan was already incorporated into the FY2024 Operations & Maintenance Budget. Director Sullivan asked when it would be presented to employees and Vice Chairman Straub suggested it be soon to aide in retention.

6. LEGAL

Attorney Sanderson presented the proposed Antenna Agreement between MU and the City of Madison, and explained that if the Board approved, it would be on the agenda for the next City Council meeting.

Director Miles moved to approve the Antenna Agreement with the City of Madison; Director Sullivan seconded the motion. The motion was approved unanimously.

7. WATER REPORT

Water Manager Leggett said the Quarry Water Treatment Plant expansion is continuing and the Keene Booster Station bid opening will be advertised for November 1. He added that the Cedar Acres Water Tank inspection is completed and once disinfected will be filled and placed back in service. Water Manager Leggett informed the Board that a long-time plant employee would be retiring after this week and that MU is working to fill current openings.

8. WASTEWATER REPORT

Wastewater Manager Bland informed the Board that nearly 1,000 ERTs were installed last week. He further stated that changes have been made to the website to include adding a link to the employment application on the main page to make it easier for interested applicants to apply. Wastewater Manager Bland commented that was in addition to adding a fillable document to apply for new water service online in the hope that utilizing advances in technology can make it easier for future customers or employment candidates. Vice Chairman Straub asked how customer information is protected and Wastewater Manager Bland replied that it is encrypted, and safeguards are in place to ensure sensitive information is protected.

9. FINANCE REPORT

Finance Manager Sparks noted that he, along with Emory DeBord and Drew Greene, had met with and received some financing information from Johnny Dill with Frazier Lanier that he is currently reviewing.

10. CUSTOMER SERVICE

None

11. GENERAL MANAGER REPORT

General Manager DeBord mentioned that he had recently toured a large portion of the water and wastewater infrastructure with Board members Director Sullivan and Director Miles.

12. VICE CHAIRMAN STRAUB

None

13. DIRECTOR SULLIVAN

None

14. DIRECTOR MILES

None

15. DIRECTOR SPEARS

None

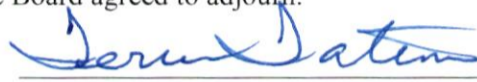
16. CHAIRMAN TATUM

None

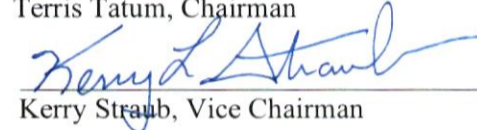
17. ADJOURNMENT

At 6:10 p.m. the Board agreed to adjourn.

Approved,

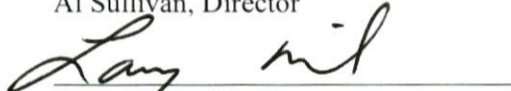


Terris Tatum, Chairman



Kerry Straub, Vice Chairman

Al Sullivan, Director



Larry Miles, Director



Connie Spears, Director

ATTEST:



Emory DeBord, Secretary/Treasurer