



**September 3, 2024  
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Kerry Straub, Director Al Sullivan, Director Connie Spears, and Director Larry Miles were in attendance. Also, present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Wastewater Manager Mark Bland, Finance Manager Gary Sparks, New Development Coordinator Reece Lee, and Assistant Finance Manager Drew Greene. Attorney Woody Sanderson was absent.

Chairman Terris Tatum called the Regular Board meeting to order at 4:00 p.m.

Registered public in attendance: None

**1. PUBLIC COMMENTS**

None

**2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING**

a. September 3, 2024 Current Agenda

The agenda for the September 3, 2024, Regular Meeting was presented to the Board. Director Spears moved to approve the September 3, 2024, Regular Meeting Agenda; Vice Chairman Straub seconded the motion. The motion was approved unanimously.

b. August 19, 2024 Regular Meeting Minutes

The minutes for the August 19, 2024, Regular Meeting were presented to the Board. Vice Chairman Straub moved to approve the August 19, 2024, Regular Meeting Minutes; Director Sullivan seconded the motion. The motion was approved unanimously.

**3. PLATS/BONDS**

a. Preliminary Project Approval

None

b. Dedication and Improvements

i. Clift Farm Northern Outfall

Director Sullivan moved to approve the Dedication and Improvements for the Clift Farm Northern Outfall; Director Miles seconded the motion. The motion was approved unanimously.

**4. OLD BUSINESS**

None

**5. NEW BUSINESS**

a. Permissive Use Agreement with St. John Catholic Parish

New Development Coordinator Lee stated that he had worked with Attorney Sanderson to create a PUA with St. John Catholic Parish at the request of the Vice Chairman. Director Spears noted that there was an incorrect word in the memo.

Vice Chairman Straub moved to approve the Permissive Use Agreement with St. John Catholic Parish with the correction to the memo; Director Sullivan seconded the motion. The motion was approved unanimously.

b. FY2025 Property/Casualty Insurance Renewals

Finance Manager Sparks stated that MU's 3-year rate for Property/Casualty Insurance is set to expire on September 30, 2024. He continued that after looking at several quotes, he recommended staying with Cincinnati Insurance Companies since their proposal was lower than the others and they will guarantee the rate (with the exception of auto) for another 3-year period. Director Sullivan asked if we have had

much claim experience with them. Finance Manager Sparks replied that we have not had much, but when we have there have never been any issues.

Director Spears moved to approve the FY2025 Property/Casualty Insurance Renewals; Director Sullivan seconded the motion. The motion was approved unanimously. Finance Manager Sparks added that the policy renewal would take effect on October 1, 2024.

c. **FY2025 Preliminary Budget**

Finance Manager Sparks presented the Board with the FY2025 Preliminary Budget. After some discussion and recommendations from the Board, Finance Manager Sparks stated that no action needed to be taken since it is only the Preliminary Budget, and that he would present the final budget with recommendations and resolution at the next Board meeting.

**6. LEGAL**

None

**7. WATER and WASTEWATER REPORT**

Wastewater Manager Bland stated that the Griffin Tank Site prep and road project is out for bid. He added that the walk through for the final punch list at the Quarry Water Treatment Plant would take place this week and that the engineering design for the Keene Plant is at 60%. Lastly, Wastewater Manager Bland noted that two new employees would be starting September 16<sup>th</sup>.

**8. FINANCE REPORT**

None

**9. CUSTOMER SERVICE**

Customer Service Manager Leftwich informed the Board that MU's GIS Specialist Terry Bearb had added the Senior Citizen Discount form on the MU website. She continued that it will be available if any customers want to use it to apply for the Senior Citizen Discount, but that the original method to print and return the form by mail is also still an option.

**10. GENERAL MANAGER REPORT**

General Manager DeBord stated that he and Customer Service Manager Leftwich met with a customer and his attorney and attempted to sufficiently address his concerns. There was also some significant discussion about some of the neighboring water utilities and the current issues they are undergoing. General Manager DeBord concluded by informing the Board that there are a couple of interviews lined up for the Water Manager position.

**11. VICE CHAIRMAN STRAUB**

None

**12. DIRECTOR SULLIVAN**

None

**13. DIRECTOR MILES**

None

**14. DIRECTOR SPEARS**

None

**15. CHAIRMAN TATUM**

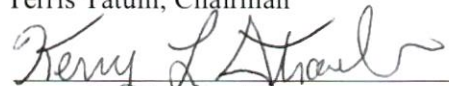
None

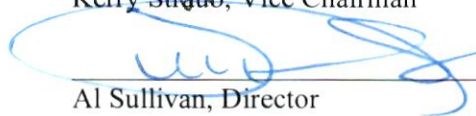
16. **ADJOURNMENT**

At 5:23 p.m. the Board agreed to adjourn.

Approved,

  
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Terris Tatum, Chairman

  
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Kerry Straub, Vice Chairman

  
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Al Sullivan, Director

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Larry Miles, Director

  
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Connie Spears, Director

ATTEST:

  
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Emory DeBord, Secretary/Treasurer