



**November 21, 2022
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Rob Szmyd, Director Kerry Straub, and Director Connie Spears were in attendance. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker. Director Larry Miles was absent.

Others present were Wastewater Manager Mark Bland, Water Manager Jason Leggett, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich, New Development Coordinator Reece Lee, and Attorney Woody Sanderson.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered public in attendance: Mr. Kris Macon and Mr. Caleb Leach from Krebs Engineering

1. PUBLIC COMMENTS

Water Manager Leggett introduced Mr. Kris Macon and Mr. Caleb Leach from Krebs Engineering and explained to the Board that they would be providing a summation of planning regarding the water infrastructure in Madison. Mr. Macon began by showing the differences in the water demands currently versus the projected usage in 2028 and 2033, before highlighting some of the key projects spanning the next 5 years and 10 years. After a more thorough discussion, the Board members requested an electronic copy of the presentation.

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. November 21, 2022, Current Agenda

The agenda for the November 21, 2022, Regular Meeting was presented to the Board. Water Manager Leggett requested a change to the agenda to add the presentation by Krebs Engineering. Director Spears moved to approve the November 21, 2022 Regular Meeting Agenda as amended; Vice Chairman Szmyd seconded the motion. The motion was approved unanimously.

b. November 7, 2022, Regular Meeting Minutes

The minutes for the November 7, 2022, Regular Meeting were presented to the Board. Director Spears moved to approve the November 7, 2022, Regular Meeting Minutes; Director Straub seconded the motion. The motion was approved unanimously.

c. November 7, 2022 Work Session Minutes

The minutes for the November 7, 2022 Work Session were presented to the Board. Vice Chairman Szmyd moved to approve the November 7, 2022 Work Session Minutes; Director Spears seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval
None

b. Dedication and Improvements
None

4. OLD BUSINESS

None

5. NEW BUSINESS

a. CY2023 Holiday Schedule and Calendar

Director Straub moved to approve the CY2023 Holiday Schedule and Calendar; Director Spears seconded the motion. The motion was approved unanimously.

b. Notification of Will Serve Request – Southard Property

Director Straub moved to approve the Notification of Will Serve Request for the Southard Property; Director Spears seconded the motion. The motion was approved unanimously.

c. Notification of Will Serve Request – 29348 Hardiman Road

Chairman Tatum noted that this Will Serve Request had been presented to the Board previously. Vice Chairman Szmyd moved to approve the Notification of Will Serve Request for 29348 Hardiman Road; Director Straub seconded the motion. The motion was approved unanimously.

d. Award of Bid – Still Water Force Main Phase 1 and Resolution No. WWB-121-2022

New Development Coordinator Lee explained that Centerline was the low bidder and will be laying a section of pipe that will be easier and more cost effective to do prior to the new school development getting underway. He added that they are eager to start and are in the process of acquiring a necessary permanent easement. Attorney Sanderson requested the legal description be sent to him so that he could present to the school board.

Director Spears moved to approve the Award of Bid for the Stillwater Force Main Phase 1 and Resolution No. WWB-121-2022; Director Straub seconded the motion. The motion was approved unanimously.

e. Timing of Initiating Sewer Billing

Customer Service Manager Leftwich presented a memorandum regarding the timing for initiating sewer billing for customers. In the past, Madison Utilities initiated sewer billing at the time of CO (Certificate of Occupancy). It was noted that this was long after water was available to the contractor/builder and often sewer appliances are in use long before the CO. Customer Service Manager Leftwich noted that she had contacted other utilities, one of which confirmed they have had this policy for years for the same reasons.

Director Spears moved to approve the Timing of Initiating Sewer Billing; Director Straub seconded the motion. The motion was approved unanimously. Notification to contractors/builders will occur soon with implementation of the new sewer billing timing to be effective January 1, 2023.

6. LEGAL

Attorney Sanderson stated he is working with Water Manager Leggett on an agreement with Huntsville Utilities, but he hadn't heard back from them.

7. WATER REPORT

Water Manager Leggett stated there hadn't been much activity at the Quarry Water Treatment Plant Expansion since they are still waiting on the switch gear. He also informed the Board that a clearing and grubbing bid for the Keene Booster Station would be bid in December to hopefully have a January start date.

8. WASTEWATER REPORT

Wastewater Manager Bland reported that the Wastewater Treatment Plant expansion is still behind with possibly a March-April completion. He added that for the AMR-AMI project, 3,024 radios are supposed to arrive the beginning of December and hopefully we can return to regular shipments after that. Wastewater Manager Bland informed the Board that the goal is to have 20% of the system changed to the new meters by the end of December.

9. FINANCE REPORT

Finance Manager Sparks stated that Tom Dyer, from Dyer & Smith LLC, had arrived to begin field work on the FY2022 audit. Mr. Dyer is also addressing questions raised by Director Miles and is working to resolve some categorizing issues.

10. **CUSTOMER SERVICE**

None

11. **GENERAL MANAGER REPORT**

General Manager DeBord shared some information about a meeting with Darryl Williamson from the Limestone County Water and Sewer Authority. After a brief discussion, Director Spears indicated she would like to meet General Manager DeBord, Chairman Tatum and the City of Madison City Council President to discuss in greater detail.

12. **VICE CHAIRMAN SZMYD**

None

13. **DIRECTOR STRAUB**

None

14. **DIRECTOR MILES**

None

15. **DIRECTOR SPEARS**

None

16. **CHAIRMAN TATUM**

None

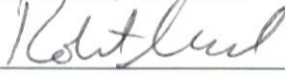
17. **ADJOURNMENT**

At 6:55 p.m. the Board agreed to adjourn.

Approved,

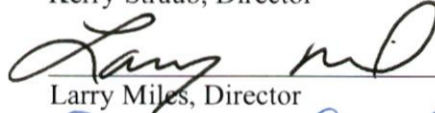


Terris Tatum, Chairman



Rob Szmyd, Vice Chairman

Kerry Straub, Director



Larry Miles, Director



Connie Spears, Director

ATTEST:



Emory DeBord, Secretary/Treasurer