



**December 20, 2021  
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Steve Haraway, Director Rob Szmyd, Director A. Keith Cook, and Director Connie Spears were in attendance. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Wastewater Manager Mark Bland, Water Manager Jason Leggett, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich, New Development Coordinator Reece Lee, and Attorney Woody Sanderson.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered public in attendance: Mr. Bill Priest

**1. PUBLIC COMMENTS**

Chairman Tatum asked Mr. Priest if he would like to address the Board. Mr. Priest briefly described a recent situation which he believes affected his irrigation system. He also expressed his dissatisfaction with the customer service he received. At the end of his comments, the Board briefly discussed what measures are being taken to receive reimbursement from contractors when lines are damaged. The Board determined they would wait for the final billing and then they would reconsider.

**2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING**

a. December 20, 2021 Current Agenda

The agenda for the December 20, 2021 Regular Meeting was presented to the Board. Vice Chairman Haraway moved to approve the December 20, 2021 Regular Meeting Agenda as submitted; Director Spears seconded the motion. The motion was approved unanimously.

b. December 6, 2021 Regular Meeting Minutes

The minutes for the December 6, 2021 Regular Meeting were presented to the Board. Vice Chairman Haraway moved to approve the December 6, 2021 Regular Meeting Minutes as presented; Director Cook seconded the motion. The motion was approved unanimously.

**3. PLATS/BONDS**

a. Preliminary Project Approval

None

b. Dedication and Improvements

None

**4. OLD BUSINESS**

None

**5. NEW BUSINESS**

a. Bid WWB-503-2021 Chemicals Award Correction

Water Manager Leggett briefly explained that there were a few slight changes to the resolutions which were awarded at the previous Board meeting. Vice Chairman Haraway moved to approve the Bid WWB-503-2021 Chemicals Award Correction and Resolution No. WWB-129-2021, WWB-130-2021 and WWB-131-2021; Director Szmyd seconded the motion. The motion was approved unanimously.

b. Award of Bid – AMR/AMI

Wastewater Manager Bland explained that the bid was advertised for AMR/AMI and that it was included in the capital budget. He added that it will be done in house which should result in a tremendous saving for MU. Wastewater Manager Bland also informed the Board that half of the water system will be done one year, with the other half being completed in year two and when fully implemented, customers will have access to a portal to trend their water use daily as opposed to monthly, with the ability to be able to detect leaks much earlier.

Vice Chairman Haraway moved to approve the Award of Bid for AMR/AMI and Resolution No. WWB-132-2021; Director Spears seconded the motion. The motion was approved unanimously.

6. **LEGAL**

Attorney Sanderson gave a brief update regarding some ongoing legal items to include the contract for the AMR/AMI award of bid and an agreement for an easement near Highland Lakes.

7. **WATER REPORT**

Water Manager Leggett informed the Board that Krebs Engineering conducted a study of the Clift Farm area to assess area development and capacity. Originally, he added, the plans were for a small amount of residential with more commercial but that has since changed. Water Manager Leggett showed the Board some areas which Krebs Engineering suggested was not developed until more capacity to serve that area was completed. Vice Chairman Haraway asked what needed to be done to service those areas. Water Manager Leggett replied that there are two capital projects that are in the design phase and are awaiting a proposed schedule.

Water Manager Leggett also stated that the Highland project had 14-15 more items to complete, and the contractor was halfway done so they are getting closer. He added that the Quarry Water Treatment Plant upgrades are coming along.

8. **WASTEWATER REPORT**

Wastewater Manager Bland stated that bids would be going out next month for the parallel force main. He also added that he was going to bring an award of bid for water meters for the new system but there were some issues to work through, so he hoped to have it ready for the January 4<sup>th</sup> Board meeting.

9. **FINANCE REPORT**

Finance Manager Sparks advised the Board that an engagement letter had not been completed for Tom Dyer with Dyer & Smith, LLC, to perform the 2021 annual audit. Director Spears moved to approve engaging Tom Dyer with Dyer & Smith, LLC, to perform the 2021 annual audit; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

10. **CUSTOMER SERVICE**

None

11. **GENERAL MANAGER REPORT**

General Manager DeBord briefly discussed the development of the Zen Living apartments. Wastewater Manager Bland stated that Attorney Sanderson had completed a template for will-serve agreements. He added that he had been in contact with the City of Madison and would be asking the Board at the next meeting for authorization to serve the Zen Living apartments. Wastewater Manager Bland did mention that the total number of units had been reduced from 260 to 180.

12. **VICE CHAIRMAN HARAWAY**

None

13. **DIRECTOR COOK**

None.

14. **DIRECTOR SPEARS**

None

15. **DIRECTOR SZMYD**

None.

16. **CHAIRMAN TATUM**

None

17. **ADJOURNMENT**

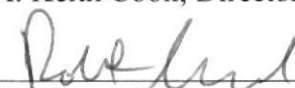
At 6:40 p.m. the Board agreed to adjourn.

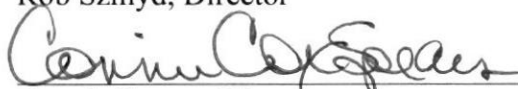
Approved,

  
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Terris Tatum, Chairman

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Steve Haraway, Vice Chairman

  
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A. Keith Cook, Director

  
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Rob Szmyd, Director

  
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Connie Spears, Director

ATTEST:

  
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Emory DeBord, Secretary/Treasurer