



**February 7, 2021
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Steve Haraway, Director Rob Szmyd, and Director Connie Spears were in attendance. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker. Director Keith Cook was absent.

Others present were Wastewater Manager Mark Bland, Water Manager Jason Leggett, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich, New Development Coordinator Reece Lee, and Attorney Woody Sanderson.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered public in attendance: Ms. Linda Coples, Mr. Joe Miles, Mr. Harry Wilson, and Mr. Jim Schutzbach

1. PUBLIC COMMENTS

None

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. February 7, 2022 Current Agenda

The agenda for the February 7, 2022 Regular Meeting was presented to the Board. Vice Chairman Haraway moved to approve the February 7, 2022 Regular Meeting Agenda as submitted; Director Spears seconded the motion. The motion was approved unanimously.

b. January 4, 2022 Regular Meeting Minutes

The minutes for the January 4, 2022 Regular Meeting were presented to the Board. Vice Chairman Haraway moved to approve the January 4, 2022 Regular Meeting Minutes as presented; Director Szmyd seconded the motion. The motion was approved unanimously.

c. January 21, 2022 Called Board Meeting Minutes

The minutes for the January 21, 2022 Called Board Meeting were presented to the Board. Vice Chairman Haraway moved to approve the January 21, 2022 Called Board Meeting Minutes as presented; Director Spears seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval

- i. Bradford Downs
- ii. Dual Marriot
- iii. The HUB
- iv. The Learning Zone
- v. Winthrow Dental
- vi. Crème Brew Lait

Chairman Tatum asked if the Board had any questions or discussion regarding the Preliminary Project Approvals submitted. Since there were none, Chairman Tatum asked if the Board would like to make a motion for all six Preliminary Project Approvals in one motion. Vice Chairman Haraway moved to approve the Preliminary Project Approvals for Bradford Downs, Dual Marriot, The HUB, The Learning Zone, Winthrow Dental, and Crème Brew Lait as presented; Director Spears seconded the motion. The motion was approved unanimously.

b. Dedication and Improvements

i. Alabama Credit Union

Vice Chairman Haraway moved to approve the Dedication and Improvements of the Alabama Credit Union; Director Spears seconded the motion. The motion was approved unanimously.

4. **OLD BUSINESS**

None

5. **NEW BUSINESS**

a. Award of Bid MU#501-2022 – Odor Control System for Forest Pointe Lift Station and Resolution No. WWB-103-2022

Wastewater Manager Bland explained that for some time there have been issues with odor near the Forest Pointe Lift Station. He continued that MU has made every adjustment possible to find a solution and this is the last available option. Wastewater Manager Bland added that odor is not a regulatory issue by ADEM but we want our customers to be as happy as possible. However, he added if this doesn't work, there is nothing else that can be done.

Director Spears moved to approve the Award of Bid MU#501-2022 for Odor Control System for Forest Pointe Lift Station and Resolution No. WWB-103-2022; Director Szmyd seconded the motion. The motion was approved unanimously.

b. Engineers of the South – Long-Range Sewer Plan Update

Wastewater Manager Bland stated that in 2014, EOS was engaged to help with sewer planning and since it has been seven years, it is time to do an update. He added that this information would also be used to communicate with the City of Madison on their growth plan. Attorney Sanderson mentioned that he would send the contract once the Board approved. Director Szmyd asked if Wastewater Manager Bland had thought about doing an I&I study. Wastewater Manager Bland replied that one was done in 2002 and another will be done next year in 2023 in order to compare the date.

Vice Chairman Haraway moved to approve the Engineers of the South and the Long-Range Sewer Plan Update; Director Szmyd seconded the motion. The motion was approved unanimously.

c. Krebs Engineering, Inc. – General Services Agreement Renewal

Water Manager Leggett said that the General Service Agreement with Krebs Engineering had been in place for many years to cover small issues that come up. He added that a significant amount was used in 2018 and 2019, but not as much in the last two years. Water Manager Leggett continued that he would like to keep the same not to exceed amount for now and if usage continues to be minimal in the upcoming years, the total amount can be re-evaluated.

Director Spears moved to approve the Krebs Engineering General Services Agreement Renewal; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

d. Krebs Engineering, Inc. – Water System Master Plan Agreement

Water Manager Leggett began by saying the agreement was similar to the wastewater proposal but was higher in cost due to the significant amount of water modeling and calibration included, which is an intensive process with field work and verifications. He added that MU's GIS Analyst and New Development Coordinator would be shadowing and training so they will be up to speed on the water modeling software.

Vice Chairman Haraway moved to approve the Krebs Engineering, Inc. Water System Master Plan Agreement; Director Spears seconded the motion. The motion was approved unanimously.

e. Notification of Will-Serve Request – 10165 Burgreen Road Development

Vice Chairman Haraway asked how the apartment units were divided. New Development Coordinator Reece Lee stated the developer had not provided that information, but he would try to find out. Wastewater Manager Bland indicated that this will-serve request had been brought to the Board previously and the City of Madison was aware of it. Attorney Sanderson commented that the template letter stating MU would provide service as long as no significant changes were made, was attached. Wastewater Manager Bland added that if changes were made it would be brought back to the Board.

Vice Chairman Haraway moved to approve the Will-Serve Request for 10165 Burgreen Road Development; Director Szmyd seconded the motion. Director Spears voted nay. The motion was approved.

f. Notification of Will-Serve Request – Old Highway 20 Development

Wastewater Manager Bland informed the Board that he had a letter from Huntsville Utilities stating that they would not serve the Old Highway 20 Development.

Vice Chairman Haraway moved to approve the Will-Serve Request for the Old Highway 20 Development; Director Szmyd seconded the motion. The motion was approved unanimously.

g. Notification of Will-Serve Request – Proposed Cottages south of Hardiman Road

Mr. Harry Wilson briefly addressed the Board to update them on his recent discussions with the City of Madison about their proposed development.

Vice Chairman Haraway moved to approve the Will-Serve Request for the Proposed Cottages south of Hardiman Road; Director Szmyd seconded the motion. Director Spears voted nay. The motions was approved.

h. Proposed Pay Plan dated 01-21-2022 effective 02-08-2022

General Manager DeBord explained that the primary change was to average the two different inspector positions currently on the pay plan into one Grade 8 slot. Finance Manager Sparks said that some additional changes may be coming in the future to try to stay competitive and attract more applicants.

Director Spears moved to approve the Proposed Pay Plan dated 01-21-2022 effective 02-08-2022; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

i. Award of Bid – Martin Road Force Main Extension Phase 1 and Resolution No. WWB-104-2022

Wastewater Manager Bland stated that there were quite a few bidders, all of whom were pre-qualified, and that the low bidder, Morgan Contracting, came in under budget. He added that Morgan Contracting is a large company out of Knoxville and that their references all confirmed they are a quality contractor.

Director Spears moved to approve the Award of Bid for the Martin Road Force Main Extension Phase 1 and Resolution No. WWB-104-2022; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

j. Forklift Purchase for WWTP and Resolution No. WWB-105-2022

Finance Manager Sparks mentioned that this item was not budgeted, however, after an accident involving an employee at the WWTP, added that MU is reviewing safety protocols and that the addition of the forklift would be a quick solution to an immediate material handling problem while other improvements are addressed.

Vice Chairman Haraway moved to approve the Forklift Purchase for the WWTP and Resolution No. WWB-105-2022; Director Spears seconded the motion. The motion was approved unanimously.

k. Engineers of the South – Water SRF Pre-Application Proposal

Water Manager Leggett explained that this is the first step in potentially obtaining ARPA funds and will hopefully help MU to obtain funding for projects which are either beginning, or nearing completion, of the design phase.

Vice Chairman Haraway moved to approve the Engineers of the South Water SRF Pre-Application Proposal; Director Szmyd seconded the motion. The motion was approved unanimously.

6. **LEGAL**

Attorney Sanderson commented that he is still working on some open legal items.

7. **WATER REPORT**

Water Manager Leggett informed the Board the Keene Booster Station and the Western Transmission Phase 3 are still in the design phase. He is currently working with the City of Madison on property acquisitions for necessary easements. Water Manager Leggett also provided an update on the Quarry WTP, stating the work had slowed the previous week due to many of the contracted employees being out sick but that they were starting back this week.

8. **WASTEWATER REPORT**

Wastewater Manager Bland commented that the SCADA upgrade and the progress at the WWTP are moving along. He also mentioned that the radios for the AMR/AMI project are expected to arrive by the end of the month and currently there are approximately 2,000 more meters to collect data on. Wastewater Manager Bland also mentioned that staffing on the wastewater side is low and that the staff is trying to find creative methods for attracting applicants such as instituting a trainee program somewhat similar to the apprenticeship program used by Huntsville Utilities. He added that more information would be forthcoming.

9. **FINANCE REPORT**

Finance Manager Sparks provided the Board members with an official copy of the completed audit and confirmed that the Board members had received their Form 1099's for CY2021. He also added that talks are ongoing with Stifel about bond refinancing although the Bond market has turned against us.

10. **CUSTOMER SERVICE**

Customer Service Manager Leftwich said that normal operations have resumed and the first lock-offs since last August would be coming up next week.

11. **GENERAL MANAGER REPORT**

General Manager DeBord mentioned that he and Wastewater Manager Bland and Water Manager Leggett had participated in the City of Madison's Consulting Master Planning session.

12. **VICE CHAIRMAN HARAWAY**

None

13. **DIRECTOR COOK**

None.

14. **DIRECTOR SPEARS**

None

15. **DIRECTOR SZMYD**

None

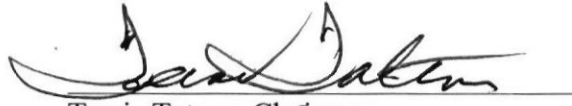
16. **CHAIRMAN TATUM**

None

17. ADJOURNMENT

At 6:25 p.m. the Board agreed to adjourn.

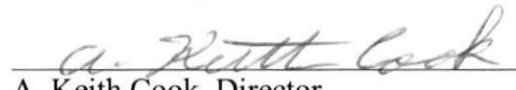
Approved,



Terris Tatum, Chairman



Steve Haraway, Vice Chairman



A. Keith Cook, Director

Rob Szmyd, Director



Connie Spears, Director

ATTEST:



Emory DeBord, Secretary/Treasurer