



**April 15, 2024
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Kerry Straub, Director Connie Spears, Director Larry Miles, and Director Al Sullivan were in attendance. Also, present was Secretary/Treasurer/General Manager Emory DeBord. Recording Clerk Jodie Parker was absent.

Others present were Wastewater Manager Mark Bland, Customer Service Manager Misty Leftwich, New Development Coordinator Reece Lee, Assistant Finance Manager Drew Greene, GIS Coordinator Terry Bearb, and Attorney Woody Sanderson. Finance Manager Gary Sparks was absent.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered public in attendance: None

1. PUBLIC COMMENTS

None

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. April 15, 2024 Current Agenda

The agenda for the April 15, 2024, Regular Meeting was presented to the Board. Director Spears moved to approve the April 15, 2024, Regular Meeting Agenda; Director Sullivan seconded the motion. The motion was approved unanimously.

b. April 1, 2024 Regular Meeting Minutes

The minutes for the April 1, 2024, Regular Meeting were presented to the Board. Vice Chairman Straub moved to approve the April 1, 2024, Regular Meeting Minutes; Director Spears seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval

None

b. Dedication and Improvements

None

4. OLD BUSINESS

None

5. NEW BUSINESS

a. AMI Information Collection and Use and Resolution No. WWB-104-2024

GIS Coordinator Bearb gave a presentation to the Board outlining recent changes to the GIS system currently in use at Madison Utilities. He demonstrated three ways that customers can interact on the website with MU personnel: the online application for new service, the online application for employment, and the online box inspection form. GIS Coordinator Bearb and Wastewater Manager Bland demonstrated several other dashboard applications currently in use by MU and answered any Board questions related to the GIS dashboards.

Wastewater Manager Bland commented that with AMI getting ready to begin, it is important to have a resolution stating that MU will not sell any customer data collected by the meter reading system. Director Spears moved to approve the AMI Information Collection and Use and Resolution No. WWB-104-2024; Director Sullivan seconded the motion. The motion was approved unanimously.

b. Quarry WTP VT SCADA Upgrade and Resolution No. WWB-105-2024

Wastewater Manager Bland recommended that the Quarry Water Treatment Plant SCADA be upgraded to be the same as the recently approved upgrade for the Keene WTP SCADA. He added that this

proposal is less than the Keene proposal because no hardware is needed. Attorney Sanderson made a small correction to the resolution.

Director Sullivan moved to approve the Quarry WTP VT SCADA Upgrade and Resolution No. WWB-105-2024; Director Spears seconded the motion. The motion was approved unanimously.

c. Pay Plan Update effective 4-16-2024

Assistant Finance Manager Greene explained that the recommended changes to the pay plan include the addition of a GIS Technician position, reclassification of some plant apprentices to Plant Operator II, and the creation of a Customer Service Representative II.

Vice Chairman Straub moved to approve the Pay Plan Update effective 4-16-2024; Director Sullivan seconded the motion. The motion was approved unanimously.

6. LEGAL

Attorney Sanderson stated that the closing for the tank property is complete and briefly updated the Board on the potential purchase of the property adjacent to MU. Attorney Sanderson also informed the Board that he will be out of town for the next two weeks.

7. WATER REPORT

None

8. WASTEWATER REPORT

Wastewater Manager Bland informed the Board that filters one thru four are operational with filters five and six coming online next week. He added that the fence along the front is down in preparation for the new fence to be installed. Vice Chairman Straub recommended having Madison PD do some extra patrolling in the area in the interim.

Wastewater Manager Bland stated that the clarifier drive mechanism will be replaced in two weeks at the Wastewater Treatment Plant. He also added that the AMI is ready to be switched on once a system issue is resolved.

9. FINANCE REPORT

Assistant Finance Manager Greene informed the Board that the mid-year budget will be presented at the next Board meeting.

10. CUSTOMER SERVICE

None

11. GENERAL MANAGER REPORT

General Manager DeBord mentioned that he was approached by the City of Madison about a potential use of MU property. Some discussion ensued to ensure that there would be enough Board attendance to conduct both of the meetings in May. There was also some discussion about potential membership with the Madison Chamber of Commerce and the Board determined to table a decision until General Manager DeBord could obtain additional information about the potential benefits of Chamber membership for Madison Utilities.

12. VICE CHAIRMAN STRAUB

None

13. DIRECTOR SULLIVAN

None

14. DIRECTOR MILES

None

15. DIRECTOR SPEARS

None

16. CHAIRMAN TATUM

Chairman Tatum excused the MU staff members with the exception of the General Manager. A brief discussion was held regarding the additional workload and exceptional performance of one employee. Director Sullivan moved to approve a one-time temporary pay increase as outlined in the discussion; Director Miles seconded the motion. The motion was approved unanimously.

17. ADJOURNMENT

At 7:00 p.m. the Board agreed to adjourn.

Approved,



Terris Tatum, Chairman



Kerry Strubb, Vice Chairman

Al Sullivan, Director



Larry Miles, Director

Connie Spears, Director

ATTEST:



Emory DeBord, Secretary/Treasurer