



**May 6, 2024  
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Kerry Straub and Director Larry Miles were in attendance. Also, present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker. Director Connie Spears and Director Al Sullivan were absent.

Others present were Wastewater Manager Mark Bland, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich, New Development Coordinator Reece Lee, Assistant Finance Manager Drew Greene, and Attorney Chris Pape. Attorney Woody Sanderson was absent.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered public in attendance: None

**1. PUBLIC COMMENTS**

None

**2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING**

a. May 6, 2024 Current Agenda

The agenda for the May 6, 2024, Regular Meeting was presented to the Board. Vice Chairman Straub moved to approve the May 6, 2024, Regular Meeting Agenda; Director Miles seconded the motion. The motion was approved unanimously.

b. April 15, 2024 Regular Meeting Minutes

The minutes for the April 15, 2024, Regular Meeting were presented to the Board. Director Miles moved to approve the April 15, 2024, Regular Meeting Minutes; Vice Chairman Straub seconded the motion. The motion was approved unanimously.

**3. PLATS/BONDS**

a. Preliminary Project Approval

i. 277 Westchester

Vice Chairman Straub moved to approve the Preliminary Project Approval for 277 Westchester; Director Miles seconded the motion. The motion was approved unanimously.

ii. Heritage Hills Phase 3

Director Miles moved to approve the Preliminary Project Approval for Heritage Hills Phase 3; Vice Chairman Straub seconded the motion. The motion was approved unanimously.

b. Dedication and Improvements

i. Reserve Way Townhomes

New Development Coordinator Lee gave a brief update on the developer and the Reserve Way Townhomes project. He stated that the work will likely be difficult and need to be done at night to cause less inconvenience for people. New Development Coordinator Reece added that they have gone through all of the proper channels.

Director Miles moved to approve the Dedication for Reserve Way Townhomes; Vice Chairman Straub seconded the motion. The motion was approved unanimously.

ii. Bradford Station Phase 3

Vice Chairman Straub moved to approve the Dedication for Bradford Station Phase 3. Director Miles seconded the motion. The motion was approved unanimously.

iii. Recovery Center at Town Madison

Director Miles moved to approve the Dedication for the Recovery Center at Town Madison; Vice Chairman Straub seconded the motion. The motion was approved unanimously.

iv. Roberts Apartments at Town Madison

Vice Chairman Straub moved to approve the Dedication for the Roberts Apartments at Town Madison; Director Miles seconded the motion. The motion was approved unanimously.

v. Livano Apartments at Town Madison

Vice Chairman Straub moved to approve the Dedication for the Livano Apartments at Town Madison; Director Miles seconded the motion. The motion was approved unanimously.

**4. OLD BUSINESS**

None

**5. NEW BUSINESS**

a. 2023 Consumer Confidence Report (CCR)

New Development Coordinator Lee stated that the CCR is an annual report that is regulated by ADEM. He added that it shows which contaminants are monitored and scheduled for testing. New Development Coordinator Lee stated that there was only one instance of non-compliance which was from last year and it was only a timing/sampling issue with the lab and required to be reported.

Director Miles moved to approve the 2023 Consumer Confidence Report (CCR); Vice Chairman Straub seconded the motion. The motion was approved unanimously.

b. 2023 ADEM Municipal Water Pollution Prevention Annual Report (MWPP)

Vice Chairman Straub moved to approve the 2023 ADEM Municipal Water Pollution Prevention Annual Report (MWPP); Director Miles seconded the motion. The motion was approved unanimously.

c. Award of Bid MU – Stillwater Force Main Phase II and Resolution No. WWB-107-2024

Wastewater Manager Bland stated that the bid turnout was good and that the pricing came in close to what was estimated. He informed the Board that this project will enable MU to increase the amount of flow to process rather than paying Huntsville Utilities. Director Miles asked if the references are checked for the winning bidder. Wastewater Manager Bland affirmed that they do as well as prequalifying and comparing relative work.

Vice Chairman Straub moved to approve the Award of Bid for the Stillwater Force Main Phase II and Resolution No. WWB-107-2024; Director Miles seconded the motion. The motion was approved unanimously.

d. Award of Bid MU – Stillwater Lift Station and Resolution No. WWB-108-2024

Wastewater Manager Bland explained that the bid came in a little higher than expected due to the cost for the electrical component. He added that there were not as many bids for this project but that the references were checked for the winning bidder.

Director Miles moved to approve the Award of Bid for the Stillwater Lift Station and Resolution No. WWB-108-2024; Vice Chairman Straub seconded the motion. The motion was approved unanimously.

e. FY2024 Mid-Year Budget Review

Assistant Finance Manager Greene stated that the mid-year review of the budget was as expected with only a few variances. He explained that overtime costs were higher as a result of the ice storm and the increased hours needed to complete the AMR installation, and that the legal fees were higher resulting from several recent property acquisitions and personnel actions.

Director Miles moved to approve the FY2024 Mid-Year Budget Review as presented; Vice Chairman Straub seconded the motion. The motion was approved unanimously.

**6. LEGAL**

Attorney Pape informed the Board that a few outstanding items had been resolved and that progress is being made on the few items remaining.

**7. WATER and WASTEWATER REPORT**

Wastewater Manager Bland informed the Board that the Quarry Water Treatment Plant project is moving along. He added that the contractor started work a little earlier than they were authorized which caused some complaints from the nearby residents, but he said it would be addressed at the upcoming progress meeting. Wastewater Manager Bland mentioned that they would be meeting with the Cliffs Cove HOA to talk about the coming booster station.

Wastewater Manager Bland stated that the clarifier drive mechanism was being installed at the Wastewater Treatment Plant and that the startup should be the following day. He also informed the Board that the new GIS Technician had started and that the Water and Wastewater Treatment Plants are fully staffed, adding that this is the highest employee count MU has had in quite a while.

**8. FINANCE REPORT**

Finance Manager Sparks mentioned that there is currently some legislation pending regarding a COLA for RSA retirees and that more information could be available in the next few months.

**9. CUSTOMER SERVICE**

None

**10. GENERAL MANAGER REPORT**

General Manager DeBord informed the Board about an MOU requested by the City of Madison and a discussion ensued. General Manager DeBord stated that there had been a previous question by a Board member about the benefits of membership in the Madison Chamber of Commerce. He added that he had forwarded that information to the Board. Vice Chairman Straub requested to table any further discussion until the other Board members return.

**11. VICE CHAIRMAN STRAUB**

None

**12. DIRECTOR SULLIVAN**

None

**13. DIRECTOR MILES**

None

**14. DIRECTOR SPEARS**

None

**15. CHAIRMAN TATUM**

None

**16. ADJOURNMENT**

At 6:45 p.m. the Board agreed to adjourn.

Approved,



Terris Tatum, Chairman



Kerry Straub, Vice Chairman

Al Sullivan, Director



Larry Miles, Director

Connie Spears, Director

ATTEST:



Emory DeBord, Secretary/Treasurer