



**April 18, 2022
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Steve Haraway, Director Rob Szymd, Director Keith Cook, and Director Connie Spears were in attendance. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Wastewater Manager Mark Bland, Water Manager Jason Leggett, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich, New Development Coordinator Reece Lee, and Attorney Woody Sanderson.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered public in attendance: None

1. PUBLIC COMMENTS

None

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. April 18, 2022 Current Agenda

The agenda for the April 18, 2022 Regular Meeting was presented to the Board. Vice Chairman Haraway moved to approve the April 18, 2022 Regular Meeting Agenda as submitted; Director Spears seconded the motion. The motion was approved unanimously.

b. April 4, 2022 Regular Meeting Minutes

The minutes for the April 4, 2022 Regular Meeting were presented to the Board. Director Spears moved to approve the April 4, 2022 Regular Meeting Minutes; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval

i. Village at Oakland Springs Phase 3

Vice Chairman Haraway moved to approve the Preliminary Project Approval for the Village at Oakland Springs Phase 3; Director Spears seconded the motion. The motion was approved unanimously.

ii. Livano at Town Madison

Vice Chairman Haraway moved to approve the Preliminary Project Approval for Livano at Town Madison; Director Szymd seconded the motion. Director Spears opposed. The motion was approved.

iii. Bradford Station Phase 2

Director Spears moved to approve the Preliminary Project Approval for Bradford Station Phase 2; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

iv. Barnett's Crossing Phase 3

Vice Chairman Haraway moved to approve the Preliminary Project Approval for Barnett's Crossing Phase 3; Director Cook seconded the motion. The motion was approved unanimously.

- b. Dedication and Improvements
None

4. OLD BUSINESS
None

5. NEW BUSINESS

- a. Proposed Changes to the MU Personnel Policies and Procedures – Chapter 6.0 Employment Categories & Benefits, Section 6.1.5 Apprenticeship Programs and Apprentice Employees

General Manager DeBord informed the Board that the proposed changes had been posted for review by employees, as required, and no comments were received. Director Spears moved to approve the Proposed Changes to the MU Personnel Policies and Procedures – Chapter 6.0 Employment Categories & Benefits, Section 6.1.5 Apprenticeship Programs and Apprentice Employees; Director Szmyd seconded the motion. The motion was approved unanimously.

- b. Plant Apprenticeship Program Procedures

Chairman Tatum identified a typographical error in the overview section. Director Spears moved to approve the Plant Apprenticeship Program Procedures with the noted correction; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

- c. Proposed Pay Plan dated 04-08-2022 effective 04-19-2022

Finance Manager Sparks disseminated a revised memo. Changes recommended in the Proposed Pay Plan involved implementation of the Apprenticeship Policy and Procedures approved earlier in the meeting. Vice Chairman Haraway moved to approve the Proposed Pay Plan dated 04-08-2022 effective 04-19-2022; Director Spears seconded the motion. The motion was approved unanimously.

- d. Drug and Alcohol Procedures Amendment to Chapter 12 – Communication of Test Results specifically Section 12.3 – Positive Test Results

General Manager DeBord mentioned that this procedure change was also posted for employee review for the required number of days and no comments were received. Vice Chairman Haraway moved to approve the Drug and Alcohol Procedures Amendment to Chapter 12 – Communication of Test Results specifically Section 12.3 – Positive Test Results; Director Szmyd seconded the motion. The motion was approved unanimously.

6. LEGAL

Attorney Sanderson briefly stated that an offer had been presented to the attorney of the owner of the McCreery Well for consideration, and that he would follow up.

7. WATER REPORT

Water Manager Leggett reported the work is still ongoing at the Quarry Water Treatment Plant with the top slab of the clear well being the next big pour sometime in the middle of May and that he would notify the HOA liaison when the exact date is known. Water Manager Leggett also stated that most of the trees have been removed from the Nickelsen well site and that after some final cleanup is complete they would be looking at new trees to plant at the site. A brief discussion ensued about potentially just sodding the area and repairing the fence, and leaving it void of trees.

8. WASTEWATER REPORT

Wastewater Manager Bland stated that the work at the Wastewater Treatment Plant is ongoing and making progress. He added that the AMR/AMI meter program had begun with an area off of Wall Triana. Wastewater Manager Bland briefly updated the Board on the ARPA funds by stating he had not heard much, but that ADEM had been requesting some applicants update and resubmit their application, though MU has not been asked to thus far).

9. FINANCE REPORT

Finance Manager Sparks stated that March 31, 2022 was half way through the fiscal year, and he will present a mid-year budget report at the next Board meeting.

10. CUSTOMER SERVICE

None

11. GENERAL MANAGER REPORT

General Manager DeBord briefly updated the Board on some of the topics that were discussed at a recent conference he attended.

12. VICE CHAIRMAN HARAWAY

None

13. DIRECTOR COOK

None

14. DIRECTOR SPEARS

None

15. DIRECTOR SZMYD

None

16. CHAIRMAN TATUM

None

17. ADJOURNMENT

At 5:50 p.m. the Board agreed to adjourn.

Approved,



Terris Tatum, Chairman

Steve Haraway, Vice Chairman



A. Keith Cook, Director



Rob Szmyd, Director

Connie Spears, Director

ATTEST:



Emory DeBord, Secretary/Treasurer