



**April 5, 2021
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Director Rob Szmyd, Director A. Keith Cook, and Director Connie Spears was also in attendance. Vice Chairman Steve Haraway was absent. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Wastewater Manager Mark Bland, Water Manager Jason Leggett, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich, and Attorney Woody Sanderson.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

One customer named Glen attended the meeting via Zoom but did not address the Board.

Note: The Regular Meeting was held via video conference using the Zoom App due to recent events and directives relating to the COVID-19 pandemic.

1. PUBLIC COMMENTS

None

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. April 5, 2021 Current Agenda

The agenda for the April 5, 2021 Regular Meeting was presented to the Board. Director Szmyd moved to approve the April 5, 2021 Regular Meeting Agenda as submitted; Director Spears seconded the motion. The motion was approved unanimously.

b. March 15, 2021 Regular Meeting Minutes

The minutes for the March 15, 2021 Regular Meeting were presented to the Board. Director Szmyd moved to approve the minutes for the March 15, 2021 Regular Meeting; Director Cook seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval

None

b. Dedication and Improvements

None

4. OLD BUSINESS

None.

5. NEW BUSINESS

a. Replacement of Commercial Lawn Mowers and Resolution No. WWW-106-2021

Finance Manager Sparks noted that the current mowers are working but aging, and that they would be moved to the water and wastewater plants. He added that the new mowers were well under the budgeted amount. Director Spears moved to approve the Replacement of Commercial Lawn Mowers and Resolution No. WWW-106-2021; Director Cook seconded the motion. The motion was approved unanimously.

b. Proof for Water Quality Report (CCR) – 2020 Reporting Year

Water Manager Leggett explained that the Water Quality Report is a summarization of the water quality testing that takes place throughout the year. He added that everything was below the regulatory limits, however, there was one notice of violation. Water Manager Leggett stated that

it was not a water quality issue, but rather, there were two instances when the shipping of samples from the independent lab were delayed. He added that it was a problem on the lab's part but that it has since been resolved and should not be an issue in the future. Chairman Tatum said he liked the part which tells customers how to identify leaks around the home.

Director Spears moved to approve the Proof for Water Quality Report (CCR) for the 2020 Reporting Year; Director Szmyd seconded the motion. The motion was approved unanimously.

6. LEGAL

Attorney Sanderson began by discussing the Williams Well Agreement which he reminded the Board had been discussed in previous meetings. He added that some minor revisions had been addressed. Director Spears asked if MU would retain the pump equipment and where that is mentioned in the contract. After briefly reviewing the contract it was determined that it was not the most recent version and the Board decided to wait and address at the next meeting.

Attorney Sanderson then presented the Vacation of Easement to the Town Madison Cooperative District. He reminded the Board that this is a small area that had been part of our easement that is now part of the right of way and would need to be conveyed before the newly constructed ramp could be opened. Attorney Sanderson also mentioned that MU does not have any lines in that area and that if approved by the Board, it would go to the City Council for approval at their next meeting. Director Cook moved to approve the Vacation of Easement to the Town Madison Cooperative District; Director Szmyd seconded the motion. The motion was approved unanimously.

7. WATER REPORT

Water Manager Leggett notified the Board that the Quarry Water Treatment Plant design is complete, and the bid opening will be held April 21st; he also indicated that he had a complete set of drawings if any of the Board members wanted to look at them. He also mentioned that the Keene Booster station preliminary design is almost complete.

Water manager Leggett updated the Board on the Highland Drive project stating that it is still behind schedule, but the contractor would be sending additional crews to help out. He said the original completion was planned for April but now it will probably be mid-May to complete everything including the City's additions of sidewalks and paving. Chairman Tatum suggested Water Manager Leggett keep the City Council Representative updated on progress.

8. WASTEWATER REPORT

Wastewater Manager Bland updated the Board on a few ongoing projects stating that the Wastewater Treatment Plant design is at 90%, the Western Interceptor Phase 3 bypasses are in, and the Michli project is wrapping up testing and sidewalk repairs.

9. FINANCE REPORT

None

10. CUSTOMER SERVICE

Customer Service Manager Leftwich commented that the body cams which were discussed for use during lock-offs had been purchased and they are learning how to use them. She also added that the lobby would be reopening for customer access on Monday, April 12th.

11. GENERAL MANAGER REPORT

General Manager DeBord mentioned that MU is advertising to fill the engineer position, vacated by Todd Wheeler, who has resigned. He also informed the Board that all employees who elected to have received the Covid-19 vaccine. General Manager DeBord also asked the Board when they would be available to hold a work session to discuss the WTP and WWTP design questions as well as the mid-year fiscal budget. The Board determined to meet on April 19th at 3:30pm prior to the regularly scheduled Board meeting.

12. **VICE CHAIRMAN HARAWAY**

Absent

13. **DIRECTOR COOK**

None.

14. **DIRECTOR SPEARS**

Director Spears mentioned that the Principal at Liberty Middle School was appreciative of the work recently performed but wished they had had more notice of the repairs. Wastewater Manager Bland explained that it should have been a simple fix, however, when the main was cut to perform the work, the pipe shifted 7 inches and required a much more extensive repair. He also stated that the rain made the conditions more difficult.

15. **DIRECTOR SZMYD**

None.


16. **CHAIRMAN TATUM**

Chairman Tatum and the other Board members conducted the review for General Manager DeBord.


17. **ADJOURNMENT**

At 6:28 p.m. the Board agreed to adjourn.

Approved,



Terris Tatum, Chairman



Steve Haraway, Vice Chairman

A. Keith Cook, Director



Rob Szmyd, Director



Connie Spears, Director

ATTEST:



Emory DeBord, Secretary/Treasurer