



**April 15, 2019  
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Steve Haraway, Director Gerald Clark and Director Rob Szmyd were present. Director A. Keith Cook was absent. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Finance Manager Gary Sparks, Wastewater Manager Mark Bland, Water Manager Jason Leggett, Customer Service Manager Misty Leftwich and Attorney Woody Sanderson.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered Public in attendance: None

**1. PUBLIC COMMENTS**

None

**2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING**

a. April 15, 2019 Current Agenda

The agenda for the April 15, 2019 Regular Meeting was presented to the Board. Director Clark moved to approve the April 15, 2019 Regular Meeting Agenda as submitted; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

b. April 1, 2019 Regular Meeting Minutes

The minutes for the April 1, 2019 Regular Meeting were presented to the Board. Director Clark moved to approve the minutes for the April 1, 2019 Regular Meeting; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

**3. PLATS/BONDS**

a. Preliminary Project Approval

None

b. Dedication and Improvements

i. Town Madison Overall

Director Szmyd moved to approve the Dedication of Improvements for the Town Madison Overall; Director Clark seconded the motion. Director Clark asked if the Staff was comfortable with what was being submitted for approval. Water Manager Leggett replied affirmatively. Attorney Sanderson added that there were some easement issues to clear up that he would be looking into. The motion was approved unanimously.

**4. OLD BUSINESS**

None.

**5. NEW BUSINESS**

a. Freightliner Dump Truck Purchase (H-GAC) and Resolution No. WWB-106-2019

Director Clark moved to approve the purchase of a Freightliner Dump Truck and Resolution No. WWB-106-2019; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

b. Agreement with Raftelis Financial Consultants (RFC) Rate Study Engagement

Finance Manager Sparks explained that RFC would be conducting a rate analysis similar to the one the conducted for MU in 2015 but with the addition of an industrial rate. He added that their rate was higher than what they charged in 2015 but that was to be expected since they would be conducting a considerably more involved analysis including availability fees among other things. Finance Manager Sparks continued saying it is imperative to get the rate study started since it will have an impact on upcoming borrowing needs for projects. Director Szmyd asked what the current industrial rate is. Finance Manager Sparks replied that MU does not currently have an industrial rate but wanted to be prepared should those type of situations could arise in the future.

Director Clark moved to approve the Agreement with Raftelis Financial Consultants (RFC) for Rate Study Engagement; Director Szmyd seconded the motion. The motion was approved unanimously.

c. Canon Copier Lease Agreement Renewal with The Lioce Group

Director Clark moved to approve the Canon Copier Lease Agreement with The Lioce Group; Vice Chairman Haraway seconded the motion. Finance Manager Sparks added that The Lioce Group were not a candidate on the State Contract the last time a bid was held for copier services. This year they are on the state contract and have provided great service to MU throughout their contractual period. The motion was approved unanimously.

d. Base Fee Extended to Fire Line Meters

Customer Service Manager Leftwich explained that the fire line meters have the same need to be read monthly and to be changed out on the ten-year program as regular meters, but historically fire line meters have not been charged a base fee like they should. Attorney Sanderson asked what the fee would be. Manager Leftwich replied that most of the fire line meters are 5/8" and would be charged the same base fee as other 5/8" meters. Attorney Sanderson then confirmed that it would apply to the 220 fire line meters that MU currently has as well as any new fire line meters added to the system. Director Clark moved to approve the Base Fee Designated for Fire Line Meters; Director Szmyd seconded the motion. The motion was approved unanimously.

e. Madison Landing Utility Construction Agreement

Water Manager Leggett explained that this agreement has been in the works for some time due to some flow problems which we have tested and researched multiple options for how to resolve the issue. Water Manager Leggett added that essentially the agreement will give Madison Landing a section of water main which runs through their land anyway, relocate a main meter and provide the materials for a few other improvements that they will perform; he added that the agreement is a win-win for both parties.

Attorney Sanderson recommended that the Board wait to sign the agreement subject to a resolution being presented to City Council to approve by ordinance the disposal of property. Director Clark moved to approve the Madison Landing Utility Construction Agreement subject to City Council approval for vacating the line; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

Director Szmyd asked what the cost would be. Water Manager Leggett estimated between \$40-\$50 thousand dollars with the largest portion of the cost being attributed to the large meter.

f. John Deere Backhoe Sourcewell Purchase and Resolution NO. WWB-107-2019

Water Manager Leggett stated that he compared several Sourcewell options and this was the best price available. Director Clark moved to approve the purchase of a John Deere Backhoe from Sourcewell and Resolution No. WWB-107-2019; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

g. 2018 ADEM Municipal Water Pollution Prevention Annual Report (MWPP) and Resolution No. WWB-108-2019

Wastewater Manager Bland briefly explained that the point count went up from the 2017 MWPP due largely to actual flow exceeding the designed flow 3-5 times. Unfortunately, those instances were all due to the high levels of rain and it was the same problem for other water and wastewater utilities within the state as well. Wastewater Manager Bland stated that, with that exception, there hasn't been much change since the last year. Director Clark moved to accept the 2018 ADEM Municipal Water Pollution Prevention Annual Report (MWPP) and Resolution No. WWB-108-2019 as presented; Director Szymd seconded the motion. The motion was approved unanimously.

**6. LEGAL**

Attorney Sanderson discussed several ongoing legal items including well negotiations. Additional discussion involved the Joint Purchasing Agreement with the City of Madison. Attorney Sanderson drafted an update to the City of Madison's ordinance to broaden the Joint Purchasing Agreement to include services and which will be brought back to the next Board meeting after the City approves.

**WATER REPORT**

Water Manager Leggett informed the Board that there have been some contracted crews doing boring work in and around Madison who have caused some damage and are impacting our infrastructure. There was some discussion about who they are working for as well as the potential chance of recovering the cost of repairs.

**7. WASTEWATER REPORT**

Wastewater Manager Bland updated the Board on some of the ongoing wastewater projects:

- The tanks for the fueling station will be arriving on Thursday.
- The Martin Road Lift Station had one wall poured last week
- The Town Madison Lift Station will be painted soon
- The Main Force Main Extension crew mobilized and should start laying pipe this week

**8. FINANCE REPORT**

Finance Manager Sparks presented the mid-year budget review to the Board. Vice Chairman Haraway moved to approve the Mid-Year Budget review as presented; Director Clark seconded the motion. The motion was approved unanimously.

**9. CUSTOMER SERVICE**

None

**10. GENERAL MANAGER REPORT**

None

**11. VICE CHAIRMAN HARAWAY**

None

**12. DIRECTOR COOK**

None.

**13. DIRECTOR CLARK**

None.

14. **DIRECTOR SZMYD**

None

15. **CHAIRMAN TATUM**

None.

16. **ADJOURNMENT**

At 6:37 p.m. the Board agreed to adjourn.

Approved,



Terris Tatum, Chairman

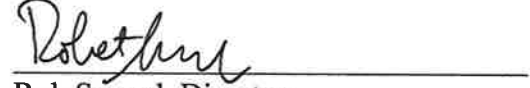


Steve Haraway, Vice Chairman



Gerald Clark, Director

A. Keith Cook, Director



Rob Szmyd, Director

ATTEST:



Emory DeBord, Secretary/Treasurer