



**August 17, 2020  
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Steve Haraway, Director Gerald Clark, Director Rob Szmyd and Director A. Keith Cook were present. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Finance Manager Gary Sparks, Wastewater Manager Mark Bland, Water Manager Jason Leggett and Attorney Woody Sanderson. Customer Service Manager Misty Leftwich attended via Zoom.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Note: The Regular Meeting was held via video conference using the Zoom App due to recent events and directives relating to the COVID-19 pandemic.

**1. PUBLIC COMMENTS**

None

**2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING**

a. August 17, 2020 Current Agenda

The agenda for the August 17, 2020 Regular Meeting was presented to the Board. Vice Chairman Haraway moved to approve the August 17, 2020 Regular Meeting Agenda as submitted; Director Clark seconded the motion. The motion was approved unanimously.

b. July 20, 2020 Regular Meeting Minutes

The minutes for the July 20, 2020 Regular Meeting were presented to the Board. Director Clark moved to approve the minutes for the July 20, 2020 Regular Meeting; Director Szmyd seconded the motion. The motion was approved unanimously.

**3. PLATS/BONDS**

a. Preliminary Project Approval

None

b. Dedication and Improvements

i. Clift Farms, Phase 2A

Director Szmyd moved to approve the Dedication of Improvements for Clift Farms, Phase 2A; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

ii. Burgreen Village, Phase 5

Vice Chairman Haraway moved to approve the Dedication of Improvements for Burgreen Village, Phase 5; Director Clark seconded the motion. The motion was approved unanimously.

**4. OLD BUSINESS**

None.

**5. NEW BUSINESS**

a. Michli Road Rehab Engineering Memo

Wastewater Manager Bland explained that originally the work was designed to be done in-house, however, the recent turnover in personnel and lack of experience will not enable a project of this

complexity to be completed. The slight increase in cost is a result of needing a more complete set of drawings in order to bid the project to an outside contract.

Director Clark moved to approve the Michli Road Rehab Engineering Memo; Director Szmyd seconded the motion. The motion was approved unanimously.

Director Szmyd asked if the project would be done this year? Wastewater Manager Bland replied that it would not be done this fiscal year, but it will be done this calendar year. He added that it will go out along with the bid for the Highland Project and Western Interceptor Phase 3.

b. Pump Truck Replacement and Resolution No. WWB-117-2020

Wastewater Manager Bland explained that the current pump truck is used as insurance in the event that a lift station was to go down. He added that his intention was to wait until the next year's budget but a recent event with a contractor drilling into a force main made the need more eminent. Wastewater Manager Bland stated that if it was approved, he would be able to get the purchase completed prior to the end of the fiscal year.

Director Clark moved to approve the purchase of a Pump Truck Replacement and Resolution No. WWB-117-2020; Director Cook seconded the motion. The motion was approved unanimously.

c. Employee Group Medical Insurance Renewal FY2021 – Blue Cross and Blue Shield of Alabama and Gulf Guaranty

Finance Manager Sparks informed the Board that effective October 1<sup>st</sup>, Blue Cross and Blue Shield of Alabama would have a nominal increase of 2% and Gulf Guaranty was holding premium pricing with no change. It was recommended to renew the Blue Cross and Blue Shield Blue Saver 4000 plan and the Gulf Guaranty supplemental plan. Finance Manager Sparks also mentioned that last year the Board elected to change the employee cost sharing to better recruit and retain employees and has been a significant benefit to employees, and he recommended continuing.

Vice Chairman Haraway moved to approve the Employee Group Medical Insurance Renewal for FY2021; Director Clark seconded the motion. The motion was approved unanimously.

d. Employee Benefits (Dental, Group Life, Vision) Renewals FY2021

Finance Manager Sparks indicated that initially there was proposed a 20% increase in dental, however, he was able to communicate with the broker who got it reduced to 0% change to dental and vision with a minor increase to group life. Finance Manager Sparks noted that these are the providers which the employees are used to so it simplifies things to remain with them. There would be no changes in employee cost sharing or benefits coverages.

Vice Chairman Haraway moved to approve the Employee Benefits Renewals for FY2021; Director Clark seconded the motion. The motion was approved unanimously.

**6. LEGAL**

Attorney Sanderson mentioned that the agreement regarding the Williams Well was complete and awaiting closing procedures with the City; he added that the Fiorentino Well agreement was complete and draft agreements for the other three wells were ready to be disseminated to the owners for review. Attorney Sanderson also briefly discussed the status of the Windstone Property, stating that since it is a park, it cannot be conveyed so he is working on a licensing agreement instead.

**7. WATER REPORT**

Water Manager Leggett informed the Board that the Keene Plant is almost ready. He explained that the plant itself has been ready for several weeks, but startup was delayed pending the results of two sample results which were mishandled by FedEx and needed to be submitted again. Water Manager Leggett also updated the Board on the Quarry Water Treatment Plant which is nearing 30% completion of the design phase and then a meeting will be scheduled with surrounding residents.

8. **WASTEWATER REPORT**

Wastewater Manager Bland reminded the Board about the need to amend the EOS contract which was discussed in the previous work session.

Vice Chairman Haraway moved to approve the amended contract with Engineers of the South for the Michli Road Rehab Engineering; Director Clark seconded the motion. The motion was approved unanimously.

Wastewater Manager Bland thanked the Board and confirmed he would have the proposal sent to Attorney Sanderson. He also briefly updated the Board on two projects which are underway on Sullivan and Madison Blvd.

9. **FINANCE REPORT**

Finance Manager Sparks mentioned that in the next two weeks the annual franchise agreement payment would be sent to the City of Madison.

10. **CUSTOMER SERVICE**

Customer Service Manager Leftwich commented that Lori Walters would be retiring after 25 years in customer service and that her last day would be August 27<sup>th</sup>.

11. **GENERAL MANAGER REPORT**

General Manager DeBord mentioned that he and Wastewater Manager Bland had met with the developer and received payment for the Town Madison Lift Station. He also added that a line item has been added to the fee sheet for accountability purposes.

12. **VICE CHAIRMAN HARAWAY**

None

13. **DIRECTOR COOK**

None.

14. **DIRECTOR CLARK**

None

15. **DIRECTOR SZMYD**

Director Szmyd asked if the Huntsville Utilities gas line going in on County Line would cause any problems for MU existing lines. Wastewater Manager Bland replied that there is only a water line in that area and everything has been marked and should be fine.

16. **CHAIRMAN TATUM**

None

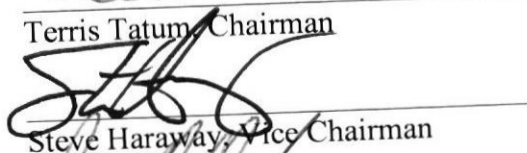
17. **ADJOURNMENT**

At 6:10 p.m. the Board adjourned.


Approved,



Terris Tatum, Chairman



Steve Haraway, Vice Chairman



Gerald Clark, Director

  
A. Keith Cook, Director

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Rob Szmyd, Director

ATTEST:

  
Emory DeBord, Secretary/Treasurer