



**December 2, 2019
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Steve Haraway, Director Gerald Clark, Director A. Keith Cook and Director Rob Szmyd were present. Also present were Secretary/Treasurer/General Manager Emory DeBord.

Others present were Wastewater Manager Mark Bland, Water Manager Jason Leggett, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich and Attorney Woody Sanderson.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered Public in attendance: None

1. PUBLIC COMMENTS

None

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. December 2, 2019 Current Agenda

The agenda for the December 2, 2019 Regular Meeting was presented to the Board. Vice Chairman Haraway moved to approve the December 2, 2019 Regular Meeting Agenda as submitted with one exception – remove item 3. b. Dedication of Improvement, i. Clift Farm West – Pike Place; Director Clark seconded the motion. The motion was approved unanimously.

b. November 18, 2019 Regular Meeting Minutes

The minutes for the November 18, 2019 Regular Meeting were presented to the Board. Director Clark moved to approve the minutes for the November 18, 2019 Regular Meeting; Director Szmyd seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval

None

b. Dedication and Improvements

None

4. OLD BUSINESS

None.

5. NEW BUSINESS

a. CY2020 Holiday Schedule

The CY2020 Holiday Schedule was presented to the Board. Vice Chairman Haraway moved to approve the CY2020 Holiday Schedule; Director Cook seconded the motion. The motion was approved unanimously.

b. Award of Bid# 509-2019 for Water Treatment Chemicals and Resolutions No. WWB-129-2019, WWB-130-2019 and WWB-131-2019

Director Clark moved to approve Resolution No. WWB-129-2019; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

Director Clark moved to approve Resolution No. WWB-130-2019; Director Szmyd seconded the motion. The motion was approved unanimously.

Director Clark moved to approve Resolution No. WWB-131-2019; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

6. LEGAL

Attorney Sanderson provided updates on the following pending items: Drake Well contract re-negotiation, Rowe Well closing update and Williams Well purchase status.

7. WATER REPORT

Water Manager Leggett reported that the Zierdt Road relocation work is almost complete and should be complete this week. Chairman Tatum ask Water Manager Leggett for an update on any feedback from residents regarding the McAdoo Drive main break. Water Manager Leggett responded that there were some issues that could require backfilling, etc. to repair the damages.

8. WASTEWATER REPORT

Wastewater Manager Bland updated the Board on the fueling station stating the first delivery of fuel is scheduled for December 3, 2019. He mentioned that there are a few items left to be completed including one large concrete pour. Other updates included the Martin Road Lift Station should have a start-up in mid-December, the Main Force Main is tied in with the first half of the walkthrough complete, the Wastewater Treatment Plant is still waiting on the valve to arrive, which is expected mid-December.

9. FINANCE REPORT

Finance Manager Sparks informed the Board that the FY2019 audit is going well. He also informed the Board that he had just received a draft report from Raftelis prior to the meeting. Once it is reviewed by Staff and any needed corrections are made, he would send out to the Board members for review.

10. CUSTOMER SERVICE

None.

11. GENERAL MANAGER REPORT

General Manager DeBord expressed several conflicts with the next regularly scheduled Board meeting on December 16, 2019. Discussions ensued regarding the possible rescheduling of that Board meeting. It was determined and agreed to reschedule the next regular Board meeting for Wednesday, December 18, 2019 at 5:30 pm.

12. VICE CHAIRMAN HARAWAY

None

13. DIRECTOR COOK

None.

14. DIRECTOR CLARK

None

15. DIRECTOR SZMYD

None

16. CHAIRMAN TATUM

None

17. ADJOURNMENT

At 5:55 p.m. the Board agreed to adjourn.

Approved,



Terris Tatum, Chairman



Steve Haraway, Vice Chairman



Gerald Clark, Director



A. Keith Cook, Director



Rob Szmyd, Director

ATTEST:



Emory DeBord, Secretary/Treasurer