



**February 17, 2020
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Director Gerald Clark, Director A. Keith Cook and Director Rob Szmyd were present. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker. Vice Chairman Steve Haraway was absent.

Others present were Wastewater Manager Mark Bland, Water Manager Jason Leggett, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich and Attorney Karen Lynn. Attorney Woody Sanderson was absent.

Chairman Terris Tatum called the Regular Board meeting to order at 5:33 p.m.

Registered Public in attendance: None

1. PUBLIC COMMENTS

None

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. February 17, 2020 Current Agenda

The agenda for the February 17, 2020 Regular Meeting were presented to the Board. Director Clark moved to approve the February 17, 2020 Regular Meeting Agenda as submitted; Director Cook seconded the motion. The motion was approved unanimously.

b. February 3, 2020 Regular Meeting Minutes

The minutes for the February 3, 2020 Regular Meeting were presented to the Board. Director Clark moved to approve the minutes for the February 3, 2020 Regular Meeting; Director Szmyd seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval

None

b. Dedication and Improvements

i. Crossroads IGA

Director Szmyd moved to approve the Dedication and Improvements for the Crossroads, IGA; Director Clark seconded the motion. The motion was approved unanimously.

4. OLD BUSINESS

None.

5. NEW BUSINESS

a. Rate Resolution – Effective March 1, 2020

Finance Manager Sparks detailed a couple of line item changes then stated that those are the only changes since the rate resolution which was adopted in January 2020. Director Szmyd moved to approve the Rate Resolution – Effective March 1, 2020; Director Cook seconded the motion. The motion was approved unanimously.

b. Drake Well Agreement

Attorney Lynn indicated that the Drake Well Agreement had been signed by Mr. Drake and they were satisfied that everything was in order. Director Clark clarified that there is no longer a minimum purchase and General Manager DeBord confirmed that is the case and that there is just a monthly fee. Water Manager Leggett remarked that it is a good source to have for those occasional times when it is needed to supplement MU's other sources. Director Cook moved to accept the Drake Well Agreement as presented; Director Clark seconded the motion. The motion was approved unanimously.

c. Revised FY2020 Operations and Maintenance and Capital Budget

Finance Manager Sparks started by reminding the Board that a tentative FY2020 Budget was approved last September without any borrowed funding until a rate study could be implemented and a financial advisor/underwriter determined. Finance Manager Sparks gave a brief overview of both the Operations & Maintenance as well as the Capital Budgets with the changes relating to the upcoming borrowing. Director Clark moved to approve the Revised FY2020 Operations & Maintenance and Capital Budgets as presented; Director Szmyd seconded the motion. The motion was approved unanimously.

d. Madison Utilities Revised Construction Specifications – first read

Water Manager Leggett explained that the same Construction Specifications had been used for the past twenty years or more. He added that, while they have been very useful in the past to make sure Madison's infrastructure was established according to the set guidelines, times have changed and updates needed to be made. Water Manager Leggett stated that the Construction Specifications are primarily for developers to apply to their engineers and contractors. He outlined some of the changes made as well as some things which have been included such as checklists which will be a benefit to streamline the process. The Construction Specifications were presented to the Board for a first read and no action was taken.

e. Keene WTP SCADA Improvements

Water Manager Leggett discussed that, in conjunction with planned capital improvements, the Keene plant will be needed to provide additional capacity for the next three to five years. He continued that in order to keep using the Keene plant, it will need some upgrades and improvements previously discussed with the Board. Water Manager Leggett stated that one piece of the process would be to upgrade the SCADA to allow for remote access of the plant; this is the most cost effective option since it would not require additional staffing to operate and a requirement from ADEM to operate remotely. Director Clark moved to authorize the General Manager to sign an agreement with Woodard and Curran for Keene WTP SCADA Improvements; Director Szmyd seconded the motion. The motion was approved unanimously.

6. LEGAL

None

7. WATER REPORT

Water Manager Leggett briefly commented that Engineers of the South has determined the schedule for the Highland Drive project and the City of Madison has approved that schedule.

8. WASTEWATER REPORT

Wastewater Manager Bland gave a brief update on the Martin Road Lift Station (the pumps and some ancillary equipment are going with more start-ups scheduled for next week) as well as the Balch Road Lift Stations (start-ups for pumps scheduled for next Wednesday and also scheduled to meet that Wednesday to discuss switching over the flow).

9. FINANCE REPORT

Finance Manager Sparks commented that he has a draft of the preliminary official statement and work is continuing towards the final Official Statement. He added that meetings with the rating agencies are set for February 27th and the ratings should be provided within a week so that the

bonds may be available to sell by mid-March.

10. CUSTOMER SERVICE

None

11. GENERAL MANAGER REPORT

General Manager DeBord mentioned that the agreement with Athens Utilities was undergoing some minor revisions from Staff and would then be sent to Attorney Sanderson for review. He also mentioned that Attorney Sanderson is reviewing a proposed change to an existing agreement for purchasing meters.

12. VICE CHAIRMAN HARAWAY

None

13. DIRECTOR COOK

None.

14. DIRECTOR CLARK

None

15. DIRECTOR SZMYD

None

16. CHAIRMAN TATUM

None

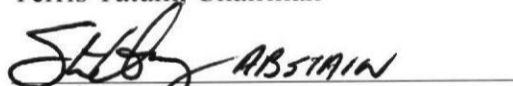
17. ADJOURNMENT

At 6:07 p.m. the Board agreed to adjourn.

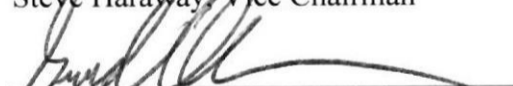
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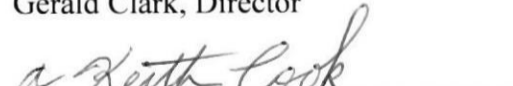
Terris Tatum, Chairman



Steve Haraway, Vice Chairman



Gerald Clark, Director



A. Keith Cook, Director



Rob Szmyd, Director

ATTEST:



Emory DeBord, Secretary/Treasurer