



**February 4, 2019
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Steve Haraway and Director Rob Szmyd were present. Director Gerald Clark and Director A. Keith Cook were absent. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Finance Manager Gary Sparks, Wastewater Manager Mark Bland, Water Manager Jason Leggett, Customer Service Manager Misty Leftwich and Attorney Woody Sanderson.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered Public in attendance: None

1. PUBLIC COMMENTS

None

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. February 4, 2019 Current Agenda

The agenda for the February 4, 2019 Regular Meeting was presented to the Board. Vice Chairman Haraway moved to approve the February 4, 2019 Regular Meeting Agenda as submitted; Director Szmyd seconded the motion. The motion was approved unanimously.

b. January 7, 2019 Regular Meeting Minutes

The minutes for the January 7, 2019 Regular Meeting were presented to the Board. Vice Chairman Haraway moved to approve the minutes for the January 7, 2019 Regular Meeting; Director Szmyd seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval

None.

b. Dedication and Improvements

None.

4. OLD BUSINESS

None.

5. NEW BUSINESS

a. Madison Drinking Water Festival

Vice Chairman Haraway moved to approve the Madison County Drinking Water Festival contribution; Director Szmyd seconded the motion. There was a brief discussion about the change in amount from previous years and administrations. Vice Chairman Haraway asked Water Manager Leggett if he wanted to continue with the \$3,000 contribution and Water Manager Leggett confirmed. The motion was approved unanimously.

b. Jackson, Renfro & Associates General Service Agreement Renewal

Vice Chairman Haraway moved to approve the Jackson Renfro & Associates General Service Agreement Renewal; Director Szmyd seconded the motion. Attorney Sanderson added that the final agreement had not been drafted yet but would be available in the next day or two. The motion was approved unanimously.

c. Award of Bid Balch Road Lift Station and Resolution No. WWB-103-2019

Vice Chairman Haraway moved to discuss the Award of Bid for the Balch Road Lift Station and Resolution No. WWB-103-2019; Director Szmyd seconded the motion. Vice Chairman Haraway asked MU staff if they were familiar with Cleary Construction which was the company who won the bid. Wastewater Manager Bland stated that MU has not worked with them before but they have been very competitive in recent bids and they prequalified and their references were vetted. Vice Chairman Haraway inquired about the total cost since it was slightly higher than the estimated cost. Wastewater Manager Bland answered that it was still under the budgeted amount for the project. Director Szmyd asked how long the project would last and Wastewater Manager Bland replied 9-12 months. The original motion was changed from discussion to approval. The motion was approved unanimously.

d. John Deere Skid Steer (formerly NJPA) Purchase and Resolution No. WWB-104-2019

Vice Chairman Haraway asked Attorney Sanderson if there would be any potential problems with approving the purchase since Sourcewell has taken over NJPA and he had heard from other sources that Sourcewell may not have yet been added as an approved vendor with the state of Alabama. Attorney Sanderson suggested that he would look into it but the Board could approve the purchase contingent upon determining if all state requirements were met.

Vice Chairman Haraway moved to approve the John Deere Skid Steer Purchase and Resolution No. WWB-104-2019 contingent upon determining if the purchase meets all state requirements; Director Szmyd seconded the motion. The motion was approved unanimously.

6. **LEGAL**

Attorney Sanderson reported there were no new items to discuss. He added there were a few items with some loose ends to wrap up which he would discuss with the Water and Wastewater Manager during the week. There was also a brief discussion regarding the future use of some of the area wells and Attorney Sanderson stated the discussion would continue further.

7. **WATER REPORT**

Water Manager Leggett informed the Board the Hill Chase project is still underway since there has been significant rainfall and some personnel shortages to contend with.

8. **WASTEWATER REPORT**

Wastewater Manager Bland updated the Board on some of the ongoing wastewater projects stating briefly that the Town Madison Lift Station is underway, the Main Force Main Extension has begun mobilization of equipment and would continue throughout the week, and the contractor in charge of the Wastewater Treatment Plant upgrade has replaced the superintendent on the project in an effort to get more caught up. Wastewater Manager Bland stated they are about 12 weeks behind at this point and the contractor has been working weekends to reduce that timeframe.

9. **FINANCE REPORT**

Finance Manager Sparks presented to the Board the official FY2018 Financial Statements conducted by Mr. Tom Dyer of Dyer & Smith LLC.

10. **CUSTOMER SERVICE**

Customer Service Manager Leftwich reported she is currently attempting to fill a vacant meter reader position. She also added that UWS has approximately 70 meters left to finish testing.

11. GENERAL MANAGER REPORT

General Manager DeBord presented the latest issue of Pipeline Magazine, a publication of the Alabama Mississippi Section of the American Water Works Association, to highlight the recognition of employee Alex Lopez-Rogina for receiving the 2018 Alabama Young Professional of the Year Award, and Water Manager Jason Leggett for receiving the Water Distribution System of the Year Award. He also pointed out another article published in the same issue which was a Spotlight on Madison Utilities Chief Water Operator Hunter Shelton.

12. VICE CHAIRMAN HARAWAY

Vice Chairman Haraway asked if the letter of liability release to Madison County regarding the lift station had been drafted. Wastewater Manager Bland added that the letter will also need to cover the Balch Road and Martin Road Lift Stations as well. Attorney Sanderson will complete.

13. DIRECTOR COOK

None.

14. DIRECTOR CLARK

None.

15. DIRECTOR SZMYD

Director Szmyd suggested looking into a Co-Op program potential with Calhoun Community College as a possible means of filling the existing personnel vacancies. Water Manager Leggett affirmed he will definitely research that avenue.

16. CHAIRMAN TATUM

None.

17. ADJOURNMENT

At 6:25 p.m. the Board agreed to adjourn.

Approved,



Terris Tatum, Chairman



Steve Haraway, Vice Chairman



Gerald Clark, Director

A. Keith Cook, Director



Rob Szmyd, Director

ATTEST:



Emory DeBord, Secretary/Treasurer