



**January 6, 2025
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Kerry Straub, Director Connie Spears, Director Al Sullivan, and Director Larry Miles were in attendance. Also, present were Secretary/Treasurer/General Manager Emory DeBord and recording Clerk Jodie Parker.

Others present were Water Manager David Moore, Wastewater Manager Mark Bland, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich, New Development Coordinator Reece Lee, Assistant Finance Manager Drew Greene, and Attorney Woody Sanderson.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered public in attendance: None

1. PUBLIC COMMENTS

None

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. January 6, 2025 Current Agenda

The agenda for the January 6, 2025, Regular Meeting was presented to the Board. Vice Chairman Straub moved to approve the January 6, 2025, Regular Meeting Agenda; Director Spears seconded the motion. The motion was approved unanimously.

b. December 16, 2024 Regular Meeting Minutes

The minutes for the December 16, 2024 Regular Meeting were presented to the Board. Director Spears moved to approve the December 16, 2024, Regular Meeting Minutes; Director Sullivan seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval

i. 3 Park Preserve, Phase 3

Director Sullivan moved to approve the Preliminary Project Approval for 3 Park Preserve, Phase 3; Director Spears seconded the motion. The motion was approved unanimously.

ii. RaceTrac County Line

Director Spears moved to approve the Preliminary Project Approval for the RaceTrac on County Line; Director Sullivan seconded the motion. The motion was approved unanimously.

b. Dedication and Improvements

i. Madison Farms

New Development Coordinator Lee commented that this project is sewer only and is a large subdivision that is ready for maintenance. Vice Chairman Straub moved to approve the Dedication and Improvements for Madison Farms; Director Sullivan seconded the motion. The motion was approved unanimously.

ii. Barnett's Crossing, Phase 3

New Development Coordinator Lee stated that this is also a sewer only project. Director Spears moved to approve the Dedication and Improvements for Barnett's Crossing, Phase 3; Director Sullivan seconded the motion. The motion was approved unanimously.

4. OLD BUSINESS

None

5. NEW BUSINESS

a. Extension for General Engineering Services – Krebs Engineering

Wastewater Manager Bland stated that each year it is recommended to have a General Engineering Services agreement with Krebs and Engineers of the South for small, lower cost projects such as running the water model, obtaining plant permits, etc.

Director Spears moved to approve the Extension for General Engineering Services with Krebs Engineering; Vice Chairman Straub seconded the motion. The motion was approved unanimously.

b. Notification of Will Serve – 12315 Burgreen Road

New Development Coordinator Lee explained that this development has previously been approved twice by the Board for sewer service. He added that they keep changing the scope of the project, so he keeps bringing it back to the Board to make sure the Board still wants to serve the area. New Development Coordinator Lee also stated that the number of units was decreasing from 236 to 159 so the lower density would be better for the City of Madison.

Vice Chairman Straub moved to approve the Will Serve Request for 12315 Burgreen Road; Director Sullivan seconded the motion. The motion was approved unanimously.

c. Worker's Compensation Insurance Policy effective February 1, 2025 – WWB-101-2025

Finance Manager Sparks informed the Board that the coverage has not changed but the premiums have increased because the loss experience has increased. He added that most of the worker's compensation events driving the increase occurred in 2023 with some in 2024. Director Spears asked if this is still the best option for coverage and Finance Manager Sparks responded that it is a State Pooled Fund and is the most cost-effective option.

Director Miles moved to approve the Worker's Compensation Insurance Policy effective February 1, 2025 and Resolution WWB-101-2025; Vice Chairman Straub seconded the motion. The motion was approved unanimously.

6. LEGAL

Attorney Sanderson provided the Board with some updates on open legal items such as the easement for Cliff's Cove which was completed and a public records request which was honored. Attorney Sanderson discussed a proposed cell tower lease with AT&T near the Cedar Acres tank. He mentioned that he had reviewed their proposed agreement and suggested a few changes to include limiting the number of renewals to three, and that Wastewater Manager Bland had sent it back to AT&T for consideration.

Attorney Sanderson mentioned an updated Harvest-Monrovia agreement and a discussion ensued. It was suggested that a letter be sent to the Harvest-Monrovia General Manager and Board to notify them of the intentions of MU.

Director Spears moved to send a letter to the Harvest-Monrovia Water and Sewer Authority to notify them that Madison Utilities was giving a one-year notice that the current agreement will terminate on January 15, 2026 and water will be reduced by recommendation of management; Director Sullivan seconded the motion. The motion was approved unanimously.

Attorney Sanderson stated that he would draft the letter to be sent by certified mail to each of the Harvest-Monrovia Water & Sewer Authority Board members and General Manager.

7. WATER REPORT

David Moore was introduced as the new Water Manager.

8. WASTEWATER REPORT

Wastewater Manager Bland informed the Board that the contractor Wiregrass was having some issues with the 24" water main and that was causing the Keene Plant to be down. He added that the contracts for the Wastewater Treatment Plant Expansion had been signed and delivered, and that work should start in April 2025.

9. **FINANCE REPORT**

Finance Manager Sparks presented the Board with the draft of the FY2024 Annual Audit. He added that some items were not fully complete but that the financials, reserves, and debt service all looked good, and the final audit would be presented at the next Board meeting.

10. **CUSTOMER SERVICE**

Customer Service Manager Leftwich informed the Board that since staffing levels were higher, the office hours were being adjusted to 8:00 a.m. to 3:30 p.m. to give customers more time to conduct business.

11. **GENERAL MANAGER REPORT**

None

12. **VICE CHAIRMAN STRAUB**

None

13. **DIRECTOR SULLIVAN**

None

14. **DIRECTOR MILES**

None

15. **DIRECTOR SPEARS**

None

16. **CHAIRMAN TATUM**

None

17. **ADJOURNMENT**

At 6:31 p.m. the Board agreed to adjourn.

Approved,

Terris Tatum, Chairman

Kerry Straub, Vice Chairman

Al Sullivan, Director

Larry Miles, Director

Connie Spears, Director

ATTEST:

Emory DeBord, Secretary/Treasurer