



**January 22, 2020
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Steve Haraway, Director Gerald Clark, Director A. Keith Cook and Director Rob Szmyd were present. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Wastewater Manager Mark Bland, Water Manager Jason Leggett, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich and Attorney Woody Sanderson.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered Public in attendance: Mr. Tom Dyer, CPA, Dyer & Smith, LLC

1. PUBLIC COMMENTS

None

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. January 22, 2020 Current Agenda

The agenda for the January 22, 2020 Called Meeting was presented to the Board. Vice Chairman Haraway moved to approve the January 22, 2020 Called Meeting Agenda as submitted; Director Szmyd seconded the motion. The motion was approved unanimously.

b. January 6, 2020 Regular Meeting Minutes

The minutes for the January 6, 2020 Regular Meeting were presented to the Board. Vice Chairman Haraway moved to approve the minutes for the January 6, 2020 Regular Meeting; Director Clark seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

Director Clark recused himself prior to any discussion of the Preliminary Project Approvals or Dedication and Improvement projects.

a. Preliminary Project Approval

i. Anderson Place Subdivision

Vice Chairman Haraway moved to approve the Preliminary Project Approval for Anderson Place Subdivision; Director Szmyd seconded the motion. The motion was approved unanimously.

ii. Bartlett Mill Subdivision

Vice Chairman Haraway moved to discuss the Bartlett Mill Subdivision. Vice Chairman Haraway asked if this project had been started. Wastewater Manager Bland confirmed that it had. Vice Chairman Haraway moved to approve the Preliminary Project Approval for Bartlett Mill Subdivision; Director Szmyd seconded the motion. The motion was approved unanimously.

iii. Fairfield Inn & Suites

Vice Chairman Haraway moved to approve the Preliminary Project Approval for the Fairfield Inn & Suites; Director Szmyd seconded the motion. The motion was approved unanimously.

b. Dedication and Improvements

i. Nature's Trail, Phase 2

Vice Chairman Haraway moved to approve the Dedication of Improvements of Nature's Trail, Phase 2; Director Cook seconded the motion. The motion was approved unanimously.

ii. Parker Hall

Vice Chairman Haraway moved to approve the Dedication of Improvements of Parker Hall; Director Szmyd seconded the motion. The motion was approved unanimously.

iii. Pike Place

Vice Chairman Haraway moved to approve the Dedication of Improvements of Pike Place; Director Szmyd seconded the motion. The motion was approved unanimously.

At the conclusion of the Dedication of Improvements vote, Director Clark returned to the room.

4. **OLD BUSINESS**

None.

5. **NEW BUSINESS**

a. FY-2019 Annual Audit

Mr. Tom Dyer gave a brief explanation of the FY-2019 Annual Audit results. He explained that there were no problems or disputes and that the package was reviewed by Finance Manager Sparks and is ready to be accepted upon approval of the Board. Mr. Dyer also added there were no findings or irregularities or discrepancies or they would have been divulged to the Board at an earlier date. Mr. Dyer then offered to compare Madison Utilities with other similar utilities and put his findings in a report to the Board if they were interested; the Board agreed that they would like to see that. Mr. Dyer concluded that any questions could be conveyed through Finance Manager Sparks.

Vice Chairman Haraway moved to approve the FY-2019 Annual Audit; Director Clark seconded the motion. The motion was approved unanimously.

b. Update on Rate Resolution – Effective February 1, 2020

Chairman Tatum informed the Board that three separate meetings had been held to inform developers of proposed adjustments to availability fees. Attorney Sanderson commented that all rate resolutions since the early 1990's have had a separate rate for customers outside of the City limits which was justified because those developments did not contribute to the ad-valorem tax. Further discussion ensued. Director Szmyd moved to accept Rate Resolution #WWB-102-2020, effective February 1, 2020; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

c. NACPA Purchasing Cooperative Agreement

Wastewater Manager Bland explained that this purchasing agreement is similar to other purchasing cooperatives that have been used. He added that it is strictly for communities and businesses in North Alabama and are useful for things like fleet vehicles, tree clearing, fuel, etc. Wastewater Manager Bland also noted that the purchasing agreement keeps MU from having to bid to maximize money spent but also time spent. Vice Chairman Haraway commented that they use a lot of local businesses. Director Clark moved to approve the NACPA Purchasing Cooperative Agreement; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

d. 2020 F-150 Fleet Vehicle and Resolution No. WWB-104-2020

Vice Chairman Haraway moved to approve the purchase of the 2020 F-150 Fleet Vehicle and Resolution No. WWB-104-2020; Director Clark seconded the motion. Attorney Sanderson noted an error on the resolution and recommended changing the term to “through a cooperative” instead of naming the specific cooperative used in order to make the resolution more generic to use in multiple circumstances. Vice Chairman Haraway moved to approve as amended; Director Szmyd seconded the motion. The motion was approved unanimously.

6. LEGAL

Attorney Sanderson gave a brief update on the status of the Williams, Drake and Rowe Wells. He also added that he is working on the parameters for hydrant inspections and will draft an agreement.

7. WATER REPORT

None

8. WASTEWATER REPORT

Wastewater Manager Bland gave a brief update on the fueling station as well as the Martin Road and Balch Road Lift Stations.

9. FINANCE REPORT

Finance Manager Sparks mentioned that he would send out proposal request to the financial advisors and underwriters and should have something to present for the next Board meeting. He also added that if the Board had any questions on the audit which was presented, to let him know.

10. CUSTOMER SERVICE

None

11. GENERAL MANAGER REPORT

General Manager DeBord briefly discussed a customer complaint.

12. VICE CHAIRMAN HARAWAY

None

13. DIRECTOR COOK

None.

14. DIRECTOR CLARK

Director Clark asked if there was a current work order ticket on Buddy’s Hair Care near Hughes. Water Manager Leggett confirmed they were aware but he would personally look into it to ensure it was not groundwater.

15. DIRECTOR SZMYD

None

16. CHAIRMAN TATUM

None

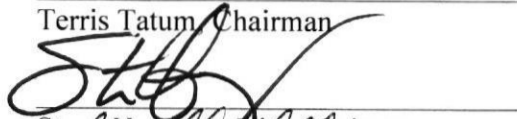
17. ADJOURNMENT

At 6:30 p.m. the Board agreed to adjourn.

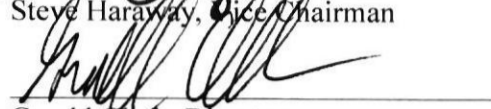
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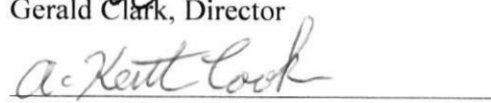
Terris Tatum, Chairman



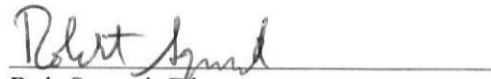
Steve Haraway, Vice Chairman



Gerald Clark, Director



A. Keith Cook, Director



Rob Szmyd, Director

ATTEST:



Emory DeBord, Secretary/Treasurer