



**January 4, 2021  
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Chairman Terris Tatum, Director Rob Szmyd, Director A. Keith Cook, and Director Connie Spears attended viz Zoom. Vice Chairman Steve Haraway was absent. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Finance Manager Gary Sparks, Wastewater Manager Mark Bland, and Customer Service Manager Misty Leftwich. Water Manager Jason Leggett and Attorney Woody Sanderson also attended via Zoom.

Chairman Terris Tatum called the Regular Board meeting to order at 5:36 p.m.

Note: The Regular Meeting was held via video conference using the Zoom App due to recent events and directives relating to the COVID-19 pandemic.

**1. PUBLIC COMMENTS**

None

**2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING**

a. January 4, 2021 Current Agenda

The agenda for the January 4, 2021 Regular Meeting was presented to the Board. Director Szmyd moved to approve the January 4, 2021 Regular Meeting Agenda as submitted; Director Cook seconded the motion. The motion was approved unanimously.

b. December 7, 2020 Regular Meeting Minutes

The minutes for the December 7, 2020 Regular Meeting were presented to the Board. Vice Chairman Haraway moved to approve the minutes for the December 7, 2020 Regular Meeting; Director Szmyd seconded the motion. The motion was approved unanimously.

**3. PLATS/BONDS**

a. Preliminary Project Approval

None

b. Dedication and Improvements

i. Home Place at Clift Farm, Phase 1

Director Szmyd moved to approve the Dedication and Improvements for Home Place at Clift Farm, Phase 1; Director Spears seconded the motion. The motion was approved unanimously.

**4. OLD BUSINESS**

None.

**5. NEW BUSINESS**

a. Madison Utilities Warehouse Roof Repair & Restoration and Resolution No. WWB-101-2021

Director Cook moved to discuss the Madison Utilities Warehouse Roof Repair and Restoration and Resolution No. WWb-101-2021. Director Cook commented that because metal roofs move and expand over time, he recommended replacing all of the screws and washers instead of just tightening them as the scope of the project suggested. He added that it would ensure more water tightness and that he believed the price difference would be worth it in the long run. Director

Szmyd agreed that it would be worth looking into to see what the cost would be with that change. Finance Manager Sparks stated that the Board could give approval with a not to exceed amount; he added that there is a mold issue on that side of the building but that it cannot begin to be remediated until the roof is fixed. Director Spears amended the motion to obtaining a quote for the Warehouse Roof Repair & Restoration and approval if the quote does not exceed \$49,000; Director Cook seconded the motion. The motion was approved unanimously.

b. **Worker's Compensation Insurance Policy and Resolution No. WWB-102-2021**

Finance Manager Sparks commented that this is the lowest policy premiums for Workers Compensation Insurance in the last 12 years. Director Szmyd moved to approve the Worker's Compensation Insurance Policy and Resolution No. WWB-102-2021; Director Spears seconded the motion. The motion was approved unanimously.

**6. LEGAL**

Attorney Sanderson briefly discussed the status of the Williams Well proposal and informed the Board he would make some corrections and bring to the next Board meeting for signature and approval. Attorney Sanderson also mentioned the COVID Employee Benefit impact on Madison Utilities and after some discussion, it was determined that the Board would consider extending that provision for employees and they would revisit at the next meeting.

**7. WATER REPORT**

Water Manager Leggett provided an update on some ongoing capital projects including Highland Drive, the Madison Blvd Transmission Main, the 2<sup>nd</sup> phase of the Western Transmission Main and the 3<sup>rd</sup> phase of the Wester Transmission Main and Keene booster station. Water Manager Leggett also indicated the Quarry Water Treatment Plant is reaching the 75% design phase and a meeting was scheduled with the Edgewater residents for the upcoming week.

**8. WASTEWATER REPORT**

Wastewater Manager Bland said that the crews working on the capital projects were gearing back up after the holidays.

**9. FINANCE REPORT**

Finance Manager Sparks stated that there may need to hold a brief called meeting to have the draft audit finalized. The board discussed and determined that a Zoom meeting to be held the Tuesday after the Martin Luther King holiday would work for everyone.

**10. CUSTOMER SERVICE**

Customer Service Manager Leftwich notified the Board that the bill pay service was down over the weekend and that she had responded to all of the customers she had heard from. She added that all issues had been resolved.

**11. GENERAL MANAGER REPORT**

General Manager DeBord shared that Alex Lopez-Rogina had received the URISA 2020 Young Professional of the Year award and that Madison Utilities is lucky to have her. Chairman Tatum asked General Manager DeBord to extend to her appreciation from the Board.

**12. VICE CHAIRMAN HARAWAY**

None

**13. DIRECTOR COOK**

None.

**14. DIRECTOR SPEARS**

None

**15. DIRECTOR SZMYD**

None

16. **CHAIRMAN TATUM**

None

17. **ADJOURNMENT**

At 6:37 p.m. the Board adjourned.

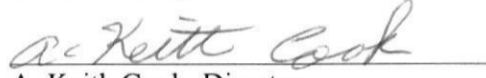
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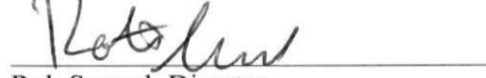
Terris Tatum, Chairman

*abstain*

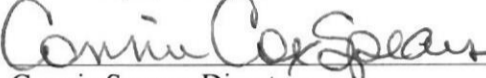
Steve Haraway, Vice Chairman



A. Keith Cook, Director



Rob Szmyd, Director



Connie Spears, Director

ATTEST:



Emory DeBord, Secretary/Treasurer