



**July 21, 2025  
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Kerry Straub, Director Connie Spears, and Director Al Sullivan were in attendance. Also, present were Secretary/Treasurer/General Manager Emory DeBord and recording Clerk Jodie Parker. Director Larry Miles was absent.

Others present were Water Manager David Moore, Wastewater Manager Mark Bland, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich, New Development Coordinator Reece Lee, and Attorney Woody Sanderson. Assistant Finance Manager Drew Greene was absent.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered public in attendance: Mr. Jaylen Cotton and Mr. Robert Hammond

**1. PUBLIC COMMENTS**

Mr. Jaylen Cotton informed the Board that he was interested in providing public relations assistance and presented a proposed contract for the Board to consider.

Mr. Robert Hammond requested an update on the pump station being constructed in his neighborhood and requested the location of the water valve shut off near Veranda (as well as who would be affected).

**2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING**

a. July 21, 2025 Current Agenda

The agenda for the July 21, 2025 Regular Meeting was presented to the Board. Vice Chairman Straub moved to approve the July 21, 2025 Regular Meeting Agenda; Director Sullivan seconded the motion. The motion was approved unanimously.

b. July 7, 2025 Regular Meeting Minutes

The minutes for the July 7, 2025 Regular Meeting were presented to the Board. Director Sullivan moved to approve the July 7, 2025 Regular Meeting Minutes; Director Spears seconded the motion. The motion was approved unanimously.

**3. PLATS/BONDS**

a. Preliminary Project Approval  
None

b. Dedication and Improvements  
None

**4. OLD BUSINESS**

None

**5. NEW BUSINESS**

a. Disposal of Surplus Materials and Equipment and Resolution No. WWB-120-2025

Finance Manager Sparks stated he included the regulations regarding the disposal of surplus material. Director Spears asked if the recent MU trucks that were presented to the City Council were separated from this list and Finance Manager Sparks affirmed they were.

Director Sullivan moved to approve the Disposal of Surplus Materials and Equipment and Resolution No. WWB-120-2025; Director Spears seconded the motion. The motion was approved unanimously.

b. FY2025 Funding of Water Main Replacement Fund

Finance Manager Sparks explained that reserve funds are approved annually as part of the fiscal year budget. He continued that the water main replacement fund was impacted by some projects that

were not anticipated and to keep them from exceeding the budgeted amount in that fund, he was requesting a one-time transfer to keep the account whole. Further, Manager Sparks shared that an evaluation of the funding levels for next fiscal year will be performed during the upcoming budgeting process. Director Sullivan asked if this transfer would cover the remainder of the fiscal year and Finance Manager Sparks confirmed it would.

Director Sullivan moved to approve the requested FY2025 Funding Transfer to the Water Main Replacement Fund; Director Spears seconded the motion. The motion was approved unanimously.

c. **General Water Projects Contract Renewal 2025**

Water Manager Moore stated that this contract allows MU to perform planned water main replacements and that this would be the third and final contract extension available under the current contract.

Director Spears moved to approve the General Water Projects Contract Renewal 2025; Vice Chairman Straub seconded the motion. The motion was approved unanimously.

d. **MU Bid 507-2025 Keene WTP Storm Damage Repairs and Resolution No. WWB-121-2025**

Water Manager Moore explained that a bid was held to repair the damage caused by the recent tornadoes. He added that there was only one bidder and that the majority of the cost should be covered by insurance proceeds. Finance Manager Sparks commented that the insurance company is aware and has performed a site visit; he added that MU would be responsible for any deductible.

Vice Chairman Straub moved to approve award of MU Bid 507-2025 for Keene Storm Damage Repairs and Resolution No. WWB-121-2025; Director Spears seconded the motion. The motion was approved unanimously.

**6. LEGAL**

Attorney Sanderson briefly stated that he spoke to the attorney representing Drake Well and there was nothing additional to report at this time.

**7. WATER REPORT**

Water Manager Moore commented that some teachers from the Madison City Schools would be touring the water and wastewater plants to help them acquire grants for the school's STEM Program.

**8. WASTEWATER REPORT**

Wastewater Manager Bland stated that a progress meeting for the Wastewater Treatment Plant had been held, and the contractor is still on schedule. He added that the meter changeout program was also going well.

**9. FINANCE REPORT**

Finance Manager Sparks mentioned that the GovDeals auction is underway for 9 surplus vehicles and would end on August 1, 2025. He also mentioned that he and Wastewater Manager Bland had met with a local IT Service Provider and Staff had toured their facilities. A proposal for services is currently being evaluated.

**10. CUSTOMER SERVICE**

Customer Service Manager Leftwich stated that there has been an issue with paperless customers not receiving their emails, but an IT ticket had been called in and it will be fixed.

**11. GENERAL MANAGER REPORT**

General Manager DeBord stated he had met with a company who offers a modeling software that might answer some of the Boards previous questions and he is currently evaluating to determine if MU should engage them.

**12. VICE CHAIRMAN STRAUB**

Vice Chairman Straub requested an update of current staffing levels. Discussions ensued.

13. **DIRECTOR SULLIVAN**

None

14. **DIRECTOR MILES**

None

15. **DIRECTOR SPEARS**

None

16. **CHAIRMAN TATUM**

None

17. **ADJOURNMENT**

At 5:53 p.m. the Board agreed to adjourn.

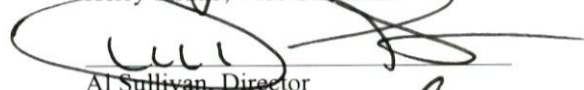
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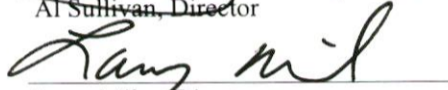
Terris Tatum, Chairman



Kerry Straub, Vice Chairman



Al Sullivan, Director



Larry Miles, Director



Connie Spears, Director

ATTEST:



Emory DeBord, Secretary/Treasurer