



**July 6, 2020  
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Steve Haraway and Director Gerald Clark were present; Director A. Keith Cook attended via Zoom. Director Rob Szmyd was absent. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Finance Manager Gary Sparks, Wastewater Manager Mark Bland, Customer Service Manager Misty Leftwich and Attorney Woody Sanderson. Water Manager Jason Leggett attended via Zoom.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Note: The Regular Meeting was held via video conference using the Zoom App due to recent events and directives relating to the COVID-19 pandemic.

**1. PUBLIC COMMENTS**

None

**2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING**

a. July 6, 2020 Current Agenda

The agenda for the July 6, 2020 Regular Meeting was presented to the Board. Vice Chairman Haraway moved to approve the July 6, 2020 Regular Meeting Agenda as submitted; Director Clark seconded the motion. The motion was approved unanimously.

b. June 15, 2020 Regular Meeting Minutes

The minutes for the June 15, 2020 Regular Meeting were presented to the Board. Director Clark stated that he had abstained from plats and bonds approvals from the June 15, 2020 meeting. Vice Chairman Haraway moved to approve the minutes for the June 15, 2020 Regular Meeting as amended; Director Clark seconded the motion. The motion was approved unanimously.

c. June 23, 2020 Work Session Minutes

The minutes for the June 23, 2020 Work Session were presented to the Board. Director Clark moved to approve the June 23, 2020 Work Session minutes; Director Cook seconded the motion. Vice Chairman Haraway abstained. The motion was approved.

**3. PLATS/BONDS**

a. Preliminary Project Approval

None

b. Dedication and Improvements

i. Wells Estates

Vice Chairman Haraway moved to approve the Dedication and Improvements for Wells Estates; Director Cook seconded the motion. Director Clark abstained. The motion was approved.

ii. Creekside Park, Phase 2

Vice Chairman Haraway moved to approve the Dedication and Improvements for Creekside Park, Phase 2; Director Cook seconded the motion. Director Clark abstained. The motion was approved.

iii. Crown Point, Phase 9 Part B

Vice Chairman Haraway moved to approve the Dedication and Improvements for Crown Point, Phase 9 Part B; Director Cook seconded the motion. Director Clark abstained. The motion was approved.

iv. West Haven, Phase 2 Part 2

Vice Chairman Haraway moved to approve the Dedication and Improvements for West Haven, Phase 2 Part 2; Director Cook seconded the motion. Director Clark abstained. The motion was approved.

**4. OLD BUSINESS**

None.

**5. NEW BUSINESS**

a. Fiorentino Well Agreement

Attorney Sanderson mentioned that the Fiorentino Well Agreement was brought up at the previous meeting, but due to the recent passing of Mrs. Judith Fiorentino, the agreement was re-drafted for Ret. General Fiorentino's signature only and the inception date was modified to July 1, 2020. Director Clark moved to approve the Fiorentino Well Agreement; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

b. Trench Compactor and Resolution No. WWB-116-2020

Wastewater Manager Bland explained some of the benefits adding this piece of equipment would have for MU. Director Clark moved to approve the purchase of a Trench Compactor and Resolution No. WWB-116-2020; Vice Chairman Haraway seconded the motion. The motion was approved unanimously. Chairman Tatum asked about the expected timeline for delivery and Wastewater Manager Bland replied that it could be as early as next week.

c. Construction Specification for Water and Sanitary Sewer, 2<sup>nd</sup> Edition, Crystalline Waterproofing Admixture Change

Wastewater Manager Bland explained that in the current revised edition of the Construction Specifications, there was only one approved waterproofing admixture accepted. He continued that after thoroughly researching a new equivalent, Penetron, he requested it be added to the specifications as an equivalent alternative.

Director Clark moved to approve the Construction Specification for Water and Sanitary Sewer, 2<sup>nd</sup> Edition, Crystalline Waterproofing Admixture Change; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

**6. LEGAL**

Attorney Sanderson mentioned updates on the Williams Well deal closing and the North well renewals; he added that he had a draft version to Water Manager Leggett for the McCrary Well to review. Attorney Sanderson also discussed a piece of property located near the middle school which would be given to MU though it comes with the requirement to keep it insured; he further stated that he did not see any real liability issue associated with keeping it insured.

Director Clark motioned to accept the property; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

Additionally, there was a brief personnel matter discussed in which an agreement was entered into with an employee. Vice Chairman Haraway moved to proceed with the agreement as explained; Director Clark seconded the motion. The motion was approved unanimously.

**7. WATER REPORT**

Water Manager Leggett indicated that the Keene plant was close to starting up. He also mentioned that the Highland Drive design drawings are at 60% completion and will be a huge improvement once complete to have ductile iron pipe. Water Manager Leggett also noted that the fire department is conducting hydrant testing and reporting any issues.

**8. WASTEWATER REPORT**

Wastewater Manager Bland stated that there had been a few significant issues at the fueling station which would be addressed.

**9. FINANCE REPORT**

Finance Manager Sparks mentioned that since it is July, the fiscal year is around the corner and more information about budgets and insurance renewals would be forthcoming.

**10. CUSTOMER SERVICE**

Customer Service Manager Leftwich reported that she had lost both of the meter readers in the Customer Service department. Vice Chairman Haraway asked if MU had looked to an outside company to read meters. Customer Service Manager Leftwich replied that she had obtained some pricing and the results were very costly.

**11. GENERAL MANAGER REPORT**

General Manager DeBord discussed with the Board the option of closing the lobby again. He explained that with the surge in Covid-19 cases, he felt the exposure could be limited by closing the lobby and minimizing direct contact with customer. He added that it had been working well over the past several months to complete new service applications online. The Board agreed to close the lobby.

**12. VICE CHAIRMAN HARAWAY**

None

**13. DIRECTOR COOK**

None.

**14. DIRECTOR CLARK**

None

**15. DIRECTOR SZMYD**

None

**16. CHAIRMAN TATUM**

None

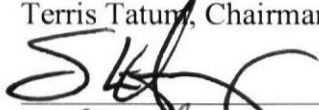
**17. ADJOURNMENT**

At 6:15 p.m. the Board adjourned.

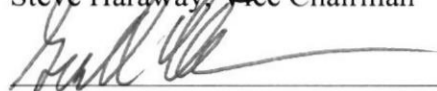
Approved,



Terris Tatum, Chairman

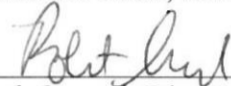


Steve Haraway, Vice Chairman



Gerald Clark, Director

A. Keith Cook, Director



Rob Szmyd, Director

ATTEST:



Emory DeBord, Secretary/Treasurer