



**June 17, 2019
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Steve Haraway, Director Gerald Clark, Director A. Keith Cook and Director Rob Szmyd were present. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Finance Manager Gary Sparks, Wastewater Manager Mark Bland, Water Manager Jason Leggett, and Attorney Woody Sanderson. Customer Service Manager Misty Leftwich was absent.

Chairman Terris Tatum called the Regular Board meeting to order at 5:31 p.m.

Registered Public in attendance: None

1. PUBLIC COMMENTS

None

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. June 17, 2019 Current Agenda

The agenda for the June 17, 2019 Regular Meeting was presented to the Board. Vice Chairman Haraway moved to approve the June 17, 2019 Regular Meeting Agenda as submitted; Director Clark seconded the motion. The motion was approved unanimously.

b. June 3, 2019 Regular Meeting Minutes

The minutes for the June 3, 2019 Regular Meeting were presented to the Board. Director Clark moved to approve the minutes for the June 3, 2019 Regular Meeting; Director Cook seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval

None

b. Dedication and Improvements

None

4. OLD BUSINESS

None.

5. NEW BUSINESS

a. Madison Utilities Exempted Projects Submitted and Review Procedures

Vice Chairman Haraway asked what had changed from the original procedure submitted. Water Manager Leggett replied that the process is the same it just needed some clarification and minor changes to the structure. Wastewater Manager Bland added that it isn't an attempt to slow anyone down or delay progress, but this will be a guideline for developers and engineering firms so that they know what MU expectations are as well providing a set timeline so they know what to expect. General Manager DeBord explained that this procedure is primarily for those projects which are outside the City of Madison but will be served by Madison Utilities since they are not subject to the City of Madison Tech Review process like projects inside the city limits. Some further discussion continued and Director Cook suggested adding one note of further

clarification. Chairman Tatum asked how it would be implemented and General Manager DeBord replied that it would be disseminated to all developers and engineering firms.

Vice Chairman Haraway moved to approve the Madison Utilities Exempted Projects Submitted and Review Procedures with the suggested revision; Director Clark seconded the motion. The motion was approved unanimously.

6. LEGAL

Attorney Sanderson briefly updated the Board and staff members on two pending legal issues and indicated he would be communicating with staff members during the week to discuss further.

General Manager DeBord asked Attorney Sanderson about required notification that phone calls are being recorded since Madison Utilities is implementing a process to record incoming and outgoing phone calls to aid in customer service. Attorney Sanderson stated that the Alabama law referencing phone recordings stipulates that only one party to a recorded phone call needs to be aware. He suggested that it could be added to the recording on the front end of the phone call as well.

General Manager DeBord asked Attorney Sanderson if the Board would need to go into Executive Session to discuss a personnel issue. Attorney Sanderson replied that would not be necessary as long as it was not disparaging to the name or character of the employee. General Manager DeBord updated the Board on the status of two employees who had submitted a resignation letter in the previous weeks and a brief discussion ensued.

7. WATER REPORT

Water Manager Leggett updated the Board on the progress of some casing installation currently taking place.

8. WASTEWATER REPORT

Wastewater Manager Bland updated the Board on some of the ongoing wastewater projects including the fueling station and the status of the Wastewater Treatment Plant Upgrade which is behind schedule.

9. FINANCE REPORT

Finance Manager Sparks advised the Board that the Governor recently signed legislation (Act 2019-132) allowing participating RSA agencies to offer Tier I benefits to Tier II employees. However, the specifics regarding costs and impacts on unfunded liabilities were still unclear and he had emailed RSA to request more information. Finance Manager Sparks shared that RSA had stated that each participating RSA agency was being evaluated and we should receive a letter in the next month detailing costs associated with the adoption of Act 2019-132. He further advised that if the Board chose to adopt the provisions of Act 2019-132, it is irreversible and must be done at the beginning of a fiscal year.

10. CUSTOMER SERVICE

None

11. GENERAL MANAGER REPORT

None

12. VICE CHAIRMAN HARAWAY

None

13. DIRECTOR COOK

None.

14. DIRECTOR CLARK

None

15. DIRECTOR SZMYD

None

16. CHAIRMAN TATUM

None.

17. ADJOURNMENT

At 6:40 p.m. the Board agreed to adjourn.

Approved,



Terris Tatum, Chairman



Steve Haraway, Vice Chairman



Gerald Clark, Director



A. Keith Cook, Director



Rob Szmyd, Director

ATTEST:



Emory DeBord, Secretary/Treasurer