



**November 1, 2021
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Director Rob Szmyd and Director A. Keith Cook were also in attendance. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker. Director Connie Spears attended via Zoom and Vice Chairman Steve Haraway was absent.

Others present were Wastewater Manager Mark Bland, Water Manager Jason Leggett, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich, and New Development Coordinator Reece Lee. Attorney Woody Sanderson attended via Zoom.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

1. PUBLIC COMMENTS

Dr. Tian Wu attended the meeting.

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. November 1, 2021 Current Agenda

The agenda for the November 1, 2021 Regular Meeting was presented to the Board. Director Szmyd moved to approve the November 1, 2021 Regular Meeting Agenda as submitted; Director Cook seconded the motion. The motion was approved unanimously.

b. October 4, 2021 Regular Meeting Minutes

The minutes for the October 4, 2021 Regular Meeting were presented to the Board. Director Szmyd moved to approve the October 4, 2021 Regular Meeting Minutes; Director Cook seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval

i. 3 Park Preserve, Phase 2

Director Szmyd moved to approve the Preliminary Project Approval for 3 Park Preserve, Phase 2; Director Cook seconded the motion. The motion was approved unanimously.

ii. Ardent Daycare

Director Spears moved to approve the Preliminary Project Approval for Ardent Daycare; Director Cook seconded the motion. The motion was approved unanimously.

iii. Nature's Trail, Phase 3

Director Spears moved to approve the Preliminary Project Approval for Nature's Trail, Phase 3; Director Cook seconded the motion. The motion was approved unanimously/

iv. Alabama Credit Union

Director Spears moved to approve the Preliminary Project Approval for the Alabama Credit Union; Director Cook seconded the motion. The motion was approved unanimously.

v. Argento at Oakland Springs

Director Spears moved to approve the Preliminary Project Approval for Argento at Oakland Springs; Director Szmyd seconded the motion. The motion was approved unanimously.

vi. Five Guys

Director Spears moved to approve the Preliminary Project Approval for Five Guys; Director Cook seconded the motion. The motion was approved unanimously.

vii. Guthrie Mini Storage

Director Cook moved to approve the Preliminary Project Approval for Guthrie Mini Storage; Director Szmyd seconded the motion. The motion was approved unanimously.

viii. Bradford Station, Phase 1

Director Cook moved to approve the Preliminary Project Approval for Bradford Station, Phase 1; Director Szmyd seconded the motion. The motion was approved unanimously.

ix. Home Place, Phase 3

Director Cook moved to approve the Preliminary Project Approval for Home Place, Phase 3; Director Szmyd seconded the motion. The motion was approved unanimously.

x. Central Park

Director Szmyd moved to approve the Preliminary Project Approval for Central Park; Director Cook seconded the motion. The motion was approved unanimously.

xi. 4 Tenant at Town Madison

Director Cook moved to approve the Preliminary Project Approval for 4 Tenant at Town Madison; Director Spears seconded the motion. The motion was approved unanimously.

xii. Clift Farm, Phase 7

Director Cook moved to approve the Preliminary Project Approval for Clift Farm, Phase 7; Director Szmyd seconded the motion. Water Manager Leggett suggested that Mr. Lee could bring an overview map of Clift Farm to the next meeting for reference. The motion was approved unanimously.

xiii. Clift Farm, Phase 8

Director Spears moved to approve the Preliminary Project Approval for Clift Farm, Phase 8; Director Cook seconded the motion. The motion was approved unanimously.

b. Dedication and Improvements

None

4. **OLD BUSINESS**

None.

5. **NEW BUSINESS**

a. Consideration of Irrigation Leak Adjustments

Chairman Tatum and Director Spears thanked the MU Staff for all of their efforts in researching and accumulating information to present to the Board so that they could make an informed decision. After a brief discussion, Director Szmyd moved to approve the staff recommendation to continue with the policies/procedures currently in place; Director Cook seconded the motion. The motion was approved unanimously.

b. CY2022 Holiday Schedule and Calendar

Director Cook moved to approve the CY2022 Holiday Schedule and Calendar as submitted; Director Spears seconded the motion. The motion was approved unanimously.

c. Bill Print and Delivery Services Bid and Resolution No. WWB-123-2021

Customer Service Manager Leftwich mentioned that Finance Manager Sparks helped to project out the savings given the information provided in the bid. She added that Financial Imaging hoped to have MU up and running in approximately 4-6 weeks. Director Spears moved to approve the Bill Print and Delivery Services Bid and Resolution No. WWB-123-2021; Director Szmyd seconded the motion. The motion was approved unanimously.

6. **LEGAL**

None

7. **WATER REPORT**

Water Manager Leggett wanted to make the Board aware of a math error from the previous meeting concerning the fleet vehicles. He explained that the cost listed for each truck was correct, but the total was not. Director Cook moved to approve the amended resolution; Director Spears seconded the motion. The motion was approved unanimously.

Water Manager Leggett also stated that the Highland Drive Project has completed quite a bit of the cleanup, but they still have a few more punch list items to complete. Additionally, he mentioned that the concrete pouring is continuing at the Quarry Water Treatment Plant and the Western Transmission Main Phase 2 and the Keen WTP are still in the design phase.

8. **WASTEWATER REPORT**

Wastewater Manager Bland stated the Wastewater Treatment Plant expansion is moving along though there has been a significant delay in concrete primarily due to rain. He added that the Western Outfall Phase 2 is 100% complete.

9. **FINANCE REPORT**

Finance Manager Sparks mentioned that there are several MU employee's participating in flight training to be certified operators of the drone which will be used primarily for easement review among other things.

10. **CUSTOMER SERVICE**

None

11. **GENERAL MANAGER REPORT**

None

12. **VICE CHAIRMAN HARAWAY**

Absent

13. **DIRECTOR COOK**

None.

14. **DIRECTOR SPEARS**

None

15. **DIRECTOR SZMYD**

None.

16. **CHAIRMAN TATUM**

None

17. **ADJOURNMENT**


At 6:05 p.m. the Board agreed to adjourn.

Approved,



Terris Tatum, Chairman


Steve Haraway, Vice Chairman



A. Keith Cook, Director




Rob Szmyd, Director



Connie Spears, Director

ATTEST:



Emory DeBord, Secretary/Treasurer

RESOLUTION NO. WWB-125-2021

A RESOLUTION TO RATIFY ACTIONS OF THE BOARD TAKEN AT ITS REGULAR MEETING ON NOVEMBER 1, 2021

WHEREAS, the Board held its regularly scheduled meeting on November 1, 2021 and although a quorum of the Board was present in person for the meeting, pursuant to recent practice pursuant to an Executive Order of the Governor of Alabama, a member of the Board participated by video conference; and

WHEREAS, it has come to the attention of the Board that the authorization for the Board to conduct meetings by video conference expired on October 31, 2021 with the expiration of Governor Ivey's most recent Executive Order; and

WHEREAS, the Board acted on number of agenda items with participation, and based on motions made or seconded by a member of the Board participating by video conference in the November 1, 2021 meeting; and

WHEREAS, the Board finds that to clarify its intent with respect to approve or the agenda items considered by the Board at the November 1, 2021 meeting by ratifying those actions at a meeting held with all participating members present in person at the meeting.

THEREFORE, BE IT RESOLVED BY THE WATER AND WASTEWATER BOARD OF THE CITY OF MADISON, ALABAMA, (doing business as Madison Utilities) that all actions taken by the Board in favor of or against the agenda items presented to the Board at its November 1, 2021 meeting, as reflected on the minutes of that meeting as attached hereto, are hereby ratified and confirmed.

READ, APPROVED, AND ADOPTED THIS 15th day of November 2021.



Terris Tatum, Chairman
Water and Wastewater Board of the City of
Madison, Alabama

ATTEST:



Emory DeBord, Secretary-Treasurer