



**November 4, 2019
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Steve Haraway, Director Gerald Clark, Director A. Keith Cook and Director Rob Szmyd were present. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Wastewater Manager Mark Bland, Water Manager Jason Leggett, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich and Attorney Karen Lynn. Attorney Woody Sanderson was absent.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered Public in attendance: Mr. Joseph Waxmonsky

1. PUBLIC COMMENTS

Chairman Tatum recognized Mr. Joseph Waxmonsky and gave him an opportunity to explain his concerns to the Board. At the conclusion of his remarks, Chairman Tatum thanked him for his time.

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. November 4, 2019 Current Agenda

The agenda for the November 4, 2019 Regular Meeting was presented to the Board. Director Clark moved to approve the November 4, 2019 Regular Meeting Agenda as submitted; Director Szmyd seconded the motion. The motion was approved unanimously.

b. October 21, 2019 Regular Meeting Minutes

The minutes for the October 21, 2019 Regular Meeting were presented to the Board. Director Clark moved to approve the minutes for the October 21, 2019 Regular Meeting; Director Szmyd seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval
None

b. Dedication and Improvements

Director Clark recused himself prior to the discussion of Dedications.

Vice Chairman Haraway moved to approve the Dedication and Improvements for The Heights at Town Madison; Director Szmyd seconded the motion. The motion was approved unanimously.

Vice Chairman Haraway moved to approve the Dedication and Improvements for The Heights at Town Madison, Phase 1A; Director Cook seconded the motion. The motion was approved unanimously.

Director Clark returned.

4. OLD BUSINESS

None.

5. NEW BUSINESS

a. RSA Act 2019-132 Actuarial Valuation Results and Resolution No. WWB-127-2019

Finance Manager Sparks explained that this memo was presented at the last Board meeting and the Board indicated they would like to adopt these changes as a benefit for both current and future employees. Finance Manager Sparks added that the corrections were made to the sample resolution which Attorney Sanderson had suggested previously and, once adopted, would go into effect on October 1, 2020.

Director Szmyd moved to approve the RSA Act 2019-132 Actuarial Valuation Results and Resolution No. WWB-127-2019; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

b. T76 Tractor for TVI Truck and Resolution No. WWB-128-2019

Vice Chairman Haraway moved to approve the purchase of the T76 Tractor for TVI Truck and Resolution No. WWB-128-2019; Director Clark seconded the motion. The motion was approved unanimously.

c. Proposed Pay Plan dated 10-30-2019

Director Clark moved to approve the Proposed Pay Plan dated 10-30-2019; Director Cook seconded the motion. The motion was approved unanimously.

d. Williams Well Contract and Easement Availability

General Manager DeBord explained that sometime before the next Quarry Plant expansion, MU will most likely need to utilize the Keene Water Treatment Plant and the Williams Well directly feeds to that plant. He further added that he believes Mr. Williams is being fair in his offer to sell the Williams Well property. Some discussion ensued about the cost and the calculation of such.

Director Clark moved to approve the Williams Well Contract and Easement Availability; Director Cook seconded the motion. The motion was approved unanimously. Vice Chairman Haraway stated he was glad for the opportunity to purchase the Williams Well so that Madison Utilities would have as many water sources as possible.

6. LEGAL

Attorney Lynn stated there were no legal matters to discuss. Finance Manager Sparks requested copies of Attachments A and B from the Clift Farms Agreement so that he would be able to reconcile fees accordingly. Attorney Lynn indicated she would get those to him.

7. WATER REPORT

Water Manager Leggett reported that the Zeirdt Road Widening work would start the upcoming week, weather pending, and the goal was to be out of Huntsville's way as soon as possible.

Chairman Tatum asked how the sod replacement was progressing. Water Manager Leggett replied that some sod had recently been put down in the Woodbine area and that they would be addressing existing work orders as soon as more sod became available.

8. WASTEWATER REPORT

Wastewater Manager Bland updated the Board on the fueling station stating that the pouring for the islands would be taking place that week and that the first delivery of fuel would hopefully be within the next two weeks. Wastewater Manager Bland also stated that the first attempt to do the Martin Road tie-in did not go well. He added that the City of Huntsville was very cooperative and offered assistance throughout. He added that he intended to send letters of appreciation to Huntsville Utilities and to Mayor Battle since they were willing to help even though they didn't have to. Chairman Tatum agreed that would be a good idea.

9. FINANCE REPORT

Finance Manager Sparks informed the Board that the fuel for the fueling station is under contract and that they would start with a split load of both diesel and gas to be able to test the system and the tanks before they are fully operational. Finance Manager Sparks also notified the Board that he had received some initial figures from Raftelis but that there were a few anomalies which he would be discussing with them further; had added that he didn't want to share too much until he is able to confirm the schedules are correct. He concluded by stating he is getting close to having something ready to present to the Board.

10. CUSTOMER SERVICE

None

11. GENERAL MANAGER REPORT

General Manager DeBord remarked that on October 31st, Madison Utilities took their last samples for the Town Of Triana. Going forward, the Town Of Triana will be contracting through another company for their ADEM required sampling and MU will only be responsible for system maintenance issues based on our signed agreement with the Town of Triana.

12. VICE CHAIRMAN HARAWAY

None

13. DIRECTOR COOK

None.

14. DIRECTOR CLARK

None

15. DIRECTOR SZMYD

None

16. CHAIRMAN TATUM

None

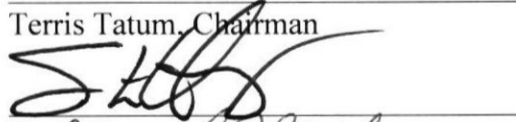
17. ADJOURNMENT

At 6:07 p.m. the Board agreed to adjourn.

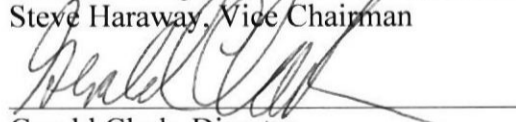
Approved,



Terris Tatum, Chairman



Steve Haraway, Vice Chairman



Gerald Clark, Director



A. Keith Cook, Director



Rob Szmyd, Director

ATTEST:



Emory DeBord, Secretary/Treasurer