



**October 5, 2020
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Director Gerald Clark, Director Rob Szmyd and Director A. Keith Cook were present. Vice Chairman Steve Haraway was absent. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Finance Manager Gary Sparks, Wastewater Manager Mark Bland, and Customer Service Manager Misty Leftwich. Attorney Woody Sanderson attended via Zoom. Water Manager Leggett was absent.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Note: The Regular Meeting was held via video conference using the Zoom App due to recent events and directives relating to the COVID-19 pandemic.

1. PUBLIC COMMENTS

None

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. October 5, 2020 Current Agenda

The agenda for the October 5, 2020 Regular Meeting was presented to the Board. Director Clark moved to approve the October 5, 2020 Regular Meeting Agenda as submitted; Director Cook seconded the motion. The motion was approved unanimously.

b. September 21, 2020 Regular Meeting Minutes

The minutes for the September 21, 2020 Regular Meeting were presented to the Board. Director Clark moved to approve the minutes for the September 21, 2020 Regular Meeting; Director Szmyd seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval
None

b. Dedication and Improvements
None

4. OLD BUSINESS

None.

5. NEW BUSINESS

a. Option Year for Concrete Services

General Manager DeBord mentioned that Scruggs Concrete Services agreed to hold their pricing. Director Clark moved to approve the contract extension for Concrete Services; Director Szmyd seconded the motion. The motion was approved unanimously.

b. Krebs General Services Agreement Renewal

General Manager DeBord stated that Krebs Engineering has also agreed to hold their rates the same. Director Clark asked if the services performed have been acceptable. General Manager DeBord confirmed they have been and added that their engineering services had been used more this year than in the previous. Director Szmyd moved to approve the Krebs

General Services Agreement Renewal; Director Clark seconded the motion. The motion was approved unanimously.

c. Steelwrist X18 Direct Fit and Resolution No. WWB-119-2020

Wastewater Manager Bland explained that the addition of the Steelwrist X18 bucket would enable an excavator to operate similar to a Gradeall. Director Clark moved to approve the purchase of the Steelwrist X18 Direct Fit and Resolution No. WWB-119-2020; Director Cook seconded the motion. The motion was approved unanimously.

Director Clark asked if any special maintenance would be required. Wastewater Manager Bland said no, there would be some additional buttons added to the joystick for controls but it is easy to change out the bucket if needed.

d. Award of Bid – Michli Road Sewer Replacement and Resolution No. WWB-120-2020

Wastewater Manager Bland stated that he was hoping for more bids but the one which was received from Norris Brothers Excavating is a good bid. He added that he had checked their references and the response was favorable. Director Clark moved to approve the Award of Bid for the Michli Road Sewer Replacement to Norris Brothers Excavating and Resolution No. WWB-120-2020; Director Szymd seconded the motion. The motion was approved unanimously.

e. Award of Bid – Highland Drive Water Main Replacement and Resolution No. WWB-121-2020

General Manager DeBord stated that Norris Brothers Excavating was also the winner of this bid. He added that they came in slightly higher than the estimate but that it would be worth it to resolve the frustration that many customers in that area have had over the past several years due to main breaks. General manager DeBord informed the Board that Norris Brothers would be ready to start both projects simultaneously in November 2020. Chairman Tatum asked if that would fall in line with the City's paving schedule and General Manager DeBord replied that the City was happy as the project is aligned with their schedule for paving.

Director Clark moved to approve the Award of Bid for the Highland Drive Water Main Replacement and Resolution No. WWB-121-2020; Director Cook seconded the motion. The motion was approved unanimously.

f. Professional Services – Information Technology Provider

Finance Manager Sparks explained that Madison Utilities has used Interweave Technologies for IT services for the past seven years, but recently the response time has not been as good and the primary key resource assigned to MU left the company. Based on a recommendation, Finance Manager Sparks said he started communicating with the president of F1 Solutions which is a government and cyber security focused firm in Research Park. He added that they also use a team support system instead of assigning one individual so the response time should be better, and the level of knowledge and experience increased. Finance Manager Sparks added that they would be somewhat more expensive, but, from a cost perspective, there are a lot of additional services that would be included.

Attorney Sanderson stated that the Board could approve the agreement but, there were a few contract changes he would recommend. Finance Manager Sparks recommended the Board approve proceeding with F1 Solutions but waiting to execute until the contract language was worked out. Director Clark moved to approve Professional Services for Information Technology Provider F1 Solutions contingent upon satisfactory contract language; Director Szymd seconded the motion. The motion was approved unanimously.

6. **LEGAL**

None

7. **WATER REPORT**

None

8. WASTEWATER REPORT

Wastewater Manager Bland pointed out that the Western Interceptor Phase 3 was not on the agenda. He explained that he wanted to do due diligence into researching a less expensive pipe alternative before awarding the bid. Some discussion ensued and he concluded that he hoped to have a memo to the Board for the next meeting.

There was also a brief discussion about a customer's storm water issue and a potential resolution to the problem.

9. FINANCE REPORT

Finance Manager Sparks informed the Board that on Wednesday during the employee meeting, the recent Board actions regarding the 1% COLA and changes to the RSA program would be discussed.

10. CUSTOMER SERVICE

None

11. GENERAL MANAGER REPORT

General Manager DeBord briefly discussed a meeting with a local developer regarding a potential future development which would need a well variance agreement. He also notified the Board that he confirmed with Mayor Caudle of the Town of Triana that she did want MU to move forward with the GIS mapping of their water and wastewater infrastructure.

12. VICE CHAIRMAN HARAWAY

None

13. DIRECTOR COOK

None.

14. DIRECTOR CLARK

None

15. DIRECTOR SZMYD

None

16. CHAIRMAN TATUM

Chairman Tatum asked where MU is in staffing the open positions which were advertised. Finance Manager Sparks answered that three new employees had been in-processed that morning with three more scheduled on board by the end of the month. Wastewater Manager Bland reminded the Board that the new employees were inexperienced and although we are filling vacancies, it would be awhile before we are fully productive.

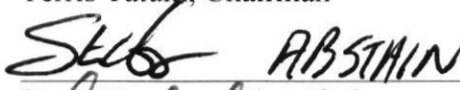
17. ADJOURNMENT

At 6:15 p.m. the Board adjourned.

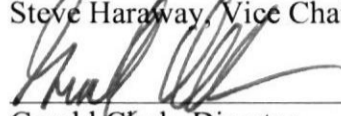
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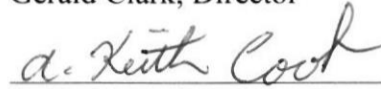
Terris Tatum, Chairman



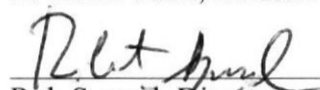
Steve Haraway, Vice Chairman



Gerald Clark, Director



A. Keith Cook, Director



Rob Szmyd, Director

ATTEST:



Emory DeBord, Secretary/Treasurer