



**September 21, 2020
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Steve Haraway, Director Gerald Clark, and Director Rob Szmyd were present. Director A. Keith Cook attended via Zoom. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Finance Manager Gary Sparks, Wastewater Manager Mark Bland, Water Manager Jason Leggett, Customer Service Manager Misty Leftwich and Attorney Woody Sanderson.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Note: The Regular Meeting was held via video conference using the Zoom App due to recent events and directives relating to the COVID-19 pandemic.

1. PUBLIC COMMENTS

None

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. September 21, 2020 Current Agenda

The agenda for the September 21, 2020 Regular Meeting was presented to the Board. Vice Chairman Haraway moved to approve the September 21, 2020 Regular Meeting Agenda as submitted; Director Clark seconded the motion. The motion was approved unanimously.

b. September 8, 2020 Regular Meeting Minutes

The minutes for the September 8, 2020 Regular Meeting were presented to the Board. Vice Chairman Haraway moved to approve the minutes for the September 8, 2020 Regular Meeting; Director Szmyd seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval

None

b. Dedication and Improvements

i. Clift Farm, Phase 2B

Vice Chairman Haraway moved to approve the Dedication and Improvements for Clift Farm, Phase 2B; Director Szmyd seconded the motion. The motion was approved unanimously.

4. OLD BUSINESS

None.

5. NEW BUSINESS

a. General Insurance Package for FY2021

Finance Manager Sparks indicated that the premiums had risen, primarily driven by increased property values. He added that everything else was fairly nominal and the coverage is good. Director Szmyd moved to approve the General Insurance Package for FY2021; Director Clark seconded the motion. The motion was approved unanimously.

b. Revised Office Hours

Customer Service Manager Leftwich reported to the Board that no negative comments about the revised office hours had been received and recommended the changes be made permanent. Director Clark moved to approve making the Revised Office Hours permanent; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

6. LEGAL

Attorney Sanderson mentioned that some legal matters had been completed without much new added. He commented that he was putting together a development contract for the Force Main for the Villages at Oakland Springs. A brief discussion ensued.

7. WATER REPORT

Water Manager Leggett updated the Board on several matters. He stated that the landscaping contractor was working on prepping for laying sod though they had fallen somewhat behind as they had been working to catch up on other contracts. Water Manager Leggett also mention that the Keene Plant had been started and ran for a few days but encountered some issues with the high service pump and needed to be shut down to evaluate the problem.

Water Manager Leggett notified the Board he had met with residents from the Edgewater subdivision to discuss the 30% design plans for the Quarry Water Treatment Plant upgrade. He added that it had gone well, and he had even received two emails expressing gratitude for the information.

8. WASTEWATER REPORT

Wastewater Manager Bland mentioned that a bid for the Highland and Michli projects would be held on September 29th. He also mentioned that he and General Manager DeBord would be traveling to Atlanta to look at some potential savings on pipe which could be in excess of \$1 million. Vice Chairman Haraway asked if the installation process would be the same? Wastewater Manager Bland confirmed it would be, but the pipe is much lighter.

9. FINANCE REPORT

Finance Manager Sparks reminded the Board that the new fiscal year would begin in ten days.

10. CUSTOMER SERVICE

Customer Service Manager Leftwich mentioned that she had filled the customer service representative position and the new employee would be starting on October 5th. She also added that she was in the process of issuing offer letters to fill the two meter reader positions.

11. GENERAL MANAGER REPORT

General Manager DeBord commented that an intern has been hired to do the GIS mapping for the Town of Triana and that he was waiting on confirmation from the Mayor of Triana before proceeding. He also mentioned that Jerry Crawford with Peoples and Quigley would be submitting the application for the generator grant on the FEMA portal.

12. VICE CHAIRMAN HARAWAY

None

13. DIRECTOR COOK

None.

14. DIRECTOR CLARK

None

15. DIRECTOR SZMYD

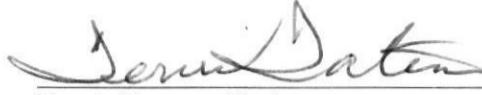
None

16. **CHAIRMAN TATUM**
None

17. **ADJOURNMENT**

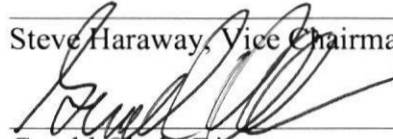
At 6:00 p.m. the Board adjourned.

Approved,



Terris Tatum, Chairman

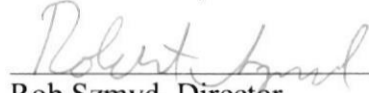
Steve Haraway, Vice Chairman



Gerald Clark, Director

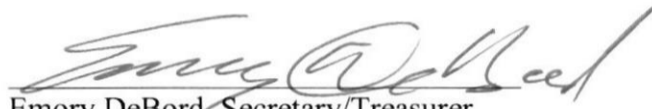


A. Keith Cook, Director



Rob Szmyd, Director

ATTEST:



Emory DeBord, Secretary/Treasurer