



**September 8, 2020  
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Steve Haraway, Director Gerald Clark, and Director A. Keith Cook were present. Director Rob Szmyd attended via Zoom. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Finance Manager Gary Sparks, Wastewater Manager Mark Bland, Water Manager Jason Leggett, Customer Service Manager Misty Leftwich and Attorney Woody Sanderson.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Note: The Regular Meeting was held via video conference using the Zoom App due to recent events and directives relating to the COVID-19 pandemic.

**1. PUBLIC COMMENTS**

None

**2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING**

a. September 8, 2020 Current Agenda

The agenda for the September 8, 2020 Regular Meeting was presented to the Board. Vice Chairman Haraway moved to approve the September 8, 2020 Regular Meeting Agenda as submitted; Director Clark seconded the motion. The motion was approved unanimously.

b. August 17, 2020 Regular Meeting Minutes

The minutes for the August 17, 2020 Regular Meeting were presented to the Board. Chairman Tatum noted that there was a typographical error in section 5b of New Business. Director Clark moved to approve the minutes for the August 17, 2020 Regular Meeting; Director Cook seconded the motion. The motion was approved unanimously.

c. August 17, 2020 Work Session Minutes

The minutes for the August 17, 2020 Work Session were presented to the Board. Vice Chairman Haraway moved to approve the minutes for the August 17, 2020 Work Session; Director Clark seconded the motion. The motion was approved unanimously.

**3. PLATS/BONDS**

a. Preliminary Project Approval

None

b. Dedication and Improvements

None

**4. OLD BUSINESS**

None.

**5. NEW BUSINESS**

a. Legal Services Contract with Lanier, Ford, Shaver & Payne

Finance Manager Sparks commented that the increase in cost for services is about 5%. Director Clark moved to approve the Legal Services Contract with Lanier, Ford, Shaver & Payne; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

b. FY2021 Operations & Maintenance and Capital Budget

Vice Chairman Haraway moved to approve the FY2021 Operations & Maintenance and Capital Budgets and Resolution WWB-118-2020; Director Cook seconded the motion. Director Clark abstained. The motion was approved.

c. Proposed Pay Plan dated 09/03/2020

Director Clark moved to approve the Proposed Pay Plan dated 09/03/2020 and effective 10/01/2020; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

6. **LEGAL**

None

7. **WATER REPORT**

Water Manager Leggett informed the Board that they finally determined how to shut off a main that was necessary for some work to be performed; there had been some difficulty locating the correct valves. Director Clark asked if those valve locations would be added to the GIS map and Water Manager Leggett replied that they would.

Water Manager Leggett also notified the Board of an upcoming meeting with residents in the Edgewater subdivision to discuss the Water Treatment Plant improvements and what that would entail for the surrounding residents.

He also added that the landscaping had fallen somewhat behind but that there was an updated list and the landscaping contractors were preparing to lay sod the next week. Chairman Tatum asked if there had been any complaints. Water Manager Leggett said there had been a few about timeliness, but none about the quality of work being completed.

8. **WASTEWATER REPORT**

Wastewater Manager Bland discussed a small issue with the fueling station but stated that, overall, it was running fairly smoothly. There was also a brief discussion about the Villages at Oakland Springs needing a lift station, but he added that he would bring more information to the Board before any agreements were reached.

9. **FINANCE REPORT**

Finance Manager Sparks briefly gave a worker's compensation update and stated that the premium should stay the same for the February 2021 renewal. He added that he would be bringing a memo to the next Board meeting regarding general insurance for property, auto, liability, etc. at the next Board meeting.

10. **CUSTOMER SERVICE**

Customer Service Manager Leftwich stated that it has been nearly three months since the temporary time change for the office was instituted and that she would be bringing a memo to the next Board meeting to request a permanent change since no complaints had been received from customers or employees.

11. **GENERAL MANAGER REPORT**

General Manager DeBord mentioned that Mayor Caudle of the Town of Triana is requesting a GIS map be built for their water and sewer system. Some additional discussion ensued.

12. **VICE CHAIRMAN HARAWAY**

None

13. **DIRECTOR COOK**

None.

14. **DIRECTOR CLARK**

None

15. **DIRECTOR SZMYD**

Director Szmyd asked how the meeting with Edgewater residents would be communicated. Water Manager Leggett answered that their HOA President would be posting the zoom link for any residents interested in attending.

16. **CHAIRMAN TATUM**

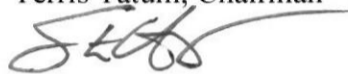
None

17. **ADJOURNMENT**

At 6:00 p.m. the Board adjourned.

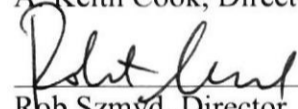
Approved,

  
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Terris Tatum, Chairman

  
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Steve Haraway, Vice Chairman

  
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Gerald Clark, Director

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A. Keith Cook, Director

  
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Rob Szmyd, Director

ATTEST:

  
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Emory DeBord, Secretary/Treasurer