



**September 19, 2022  
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Director Keith Cook, and Director Connie Spears were in attendance. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker. Vice Chairman Steve Haraway and Director Rob Szmyd were absent.

Others present were Wastewater Manager Mark Bland, Water Manager Leggett, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich, New Development Coordinator Reece Lee, and Attorney Woody Sanderson.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered public in attendance: Jason Freeman with Gateway Development

**1. PUBLIC COMMENTS**

None

**2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING**

a. September 19, 2022, Current Agenda

The agenda for the September 19, 2022, Regular Meeting was presented to the Board. Director Spears moved to approve the September 19, 2022, Regular Meeting Agenda as presented; Director Cook seconded the motion. The motion was approved unanimously.

b. September 6, 2022, Regular Meeting Minutes

The minutes for the September 6, 2022, Regular Meeting were presented to the Board. Director Spears moved to approve the September 6, 2022, Regular Meeting Minutes; Director Cook seconded the motion. The motion was approved unanimously.

**3. PLATS/BONDS**

a. Preliminary Project Approval

None

b. Dedication and Improvements

i. Bellawoods, Phase 1

Director Spears moved to approve the Dedication and Improvements of Bellawoods, Phase 1; Director Cook seconded the motion. The motion was approved unanimously.

**4. OLD BUSINESS**

None

**5. NEW BUSINESS**

a. Notification of Will Serve Request – 12315 Burgreen Road

Director Cook moved to approve the Notification of Will Serve Request for 12315 Burgreen Road; Director Spears seconded the motion. The motion was approved unanimously.

b. FY2023 Operations & Maintenance and Capital Budget and Resolution No. WWB-116-2022

Finance Manager Sparks indicated that some significant changes had been made to the preliminary budget which was presented at the last Board meeting. After reviewing some of the changes to revenues, expenditures, and capital outlay, Chairman Tatum asked the Staff if MU could meet all of the needs of the utility, as well as the customers, with the budget presented. There was a brief discussion about some of the projects that were put on hold as well as the likelihood that they could be re-evaluated when it was time for the mid-year budget review.

Finance Manager Sparks also stated that another rate study would be conducted since the previous one was approximately 5 years ago and operating costs have increased significantly.

Director Spears moved to approve the FY2023 Operations & Maintenance and Capital Budget and Resolution No. WWB-116-2022; Director Cook seconded the motion. The motion was approved unanimously.

c. Proposed Pay Plan dated 9-14-2022

Finance Manager Sparks indicated that if approved, the COLA would take effect October 1, 2022 and that the only change to the pay plan was the approved COLA (Cost of Living Adjustment) just approved in the FY2023 Budget. Director Spears moved to approve the Proposed Pay Plan dated 9-14-2022; Director Cook seconded the motion. The motion was approved unanimously.

**6. LEGAL**

Attorney Sanderson stated that he is waiting on documents to finalize the McCrary Well Purchase Contract and that he is working on a possible condemnation for Water Manager Bland as well as an easement issue for Water Manager Leggett.

**7. WATER REPORT**

Water Manager Leggett informed the Board the Quarry Water Treatment Plant project is moving along with the estimated arrival for the switchgear still in December. He also stated that the Keene Plant has been running well through the summer but will start ramping down as fall approaches and water demands decrease.

**8. WASTEWATER REPORT**

Wastewater Manager Bland informed the Board that the Force Main project is going well but progress has slowed as they have encountered rock while performing a bore. He also added that the Wastewater Plant are behind with an estimated date of completion in March instead of the originally planned October.

**9. FINANCE REPORT**

Finance Manager Sparks stated that he had received the Workers Compensation loss runs and was able to determine that an accident which occurred at the Wastewater Plant last year was driving the increase in our experience factor rating.

**10. CUSTOMER SERVICE**

None

**11. GENERAL MANAGER REPORT**

General Manager DeBord stated that he, Finance Manager Sparks and Accountant Andrew Greene had a good meeting recently with Steifel regarding potential funding options.

**12. VICE CHAIRMAN HARAWAY**

None

**13. DIRECTOR COOK**

None

**14. DIRECTOR SPEARS**

None

**15. DIRECTOR SZMYD**

None

**16. CHAIRMAN TATUM**

None

**17. ADJOURNMENT**

At 6:15 p.m. the Board agreed to adjourn.

Approved,

  
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Ferris Tatum, Chairman

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Steve Haraway, Vice Chairman

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A. Keith Cook, Director

  
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Rob Szmyd, Director

  
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Connie Spears, Director

ATTEST:

  
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Emory DeBord, Secretary/Treasurer