



**September 30, 2019
Regular Board Meeting**

The Regular Meeting of Madison Utilities convened at the Madison Utilities' Office located at 101 Ray Sanderson Drive with Chairman Terris Tatum presiding. Vice Chairman Steve Haraway, Director Gerald Clark, Director A. Keith Cooke and Director Rob Szmyd were present. Also present were Secretary/Treasurer/General Manager Emory DeBord and Recording Clerk Jodie Parker.

Others present were Wastewater Manager Mark Bland, Water Manager Jason Leggett, Finance Manager Gary Sparks, Customer Service Manager Misty Leftwich and Attorney Woody Sanderson.

Chairman Terris Tatum called the Regular Board meeting to order at 5:30 p.m.

Registered Public in attendance: None

1. PUBLIC COMMENTS

None

2. CURRENT AGENDA/MINUTES OF PREVIOUS MEETING

a. September 30, 2019 Current Agenda

The agenda for the September 30, 2019 Regular Meeting was presented to the Board. Vice Chairman Haraway moved to approve the September 30, 2019 Regular Meeting Agenda as submitted; Director Szmyd seconded the motion. The motion was approved unanimously.

b. September 16, 2019 Regular Meeting Minutes

The minutes for the September 16, 2019 Regular Meeting were presented to the Board. Vice Chairman Haraway moved to approve the minutes for the September 16, 2019 Regular Meeting; Director Cooke seconded the motion. The motion was approved unanimously.

c. September 16, 2019 Work Session Minutes

The minutes for the September 16, 2019 Work Session were presented to the Board. Vice Chairman Haraway moved to approve the minutes for the September 16, 2019 Work Session; Director Szmyd seconded the motion. The motion was approved unanimously.

3. PLATS/BONDS

a. Preliminary Project Approval

None

b. Dedication and Improvements

None

4. OLD BUSINESS

None.

5. NEW BUSINESS

a. Legal Services Contract with Lanier Ford Shaver & Payne PC – FY2020

Vice Chairman Haraway asked if the contract was the same as last year and Attorney Sanderson replied that none of the rates were adjusted. Director Szmyd moved to approve the Legal Services Contract with Lanier Ford Shaver & Payne PC for FY2020; Director Cooke seconded the motion. The motion was approved unanimously.

b. Professional Audit Services for FY2019 and Resolution No. WWB-124-2019

Vice Chairman Haraway moved to approve the Professional Audit Services for FY 2019 to Dyer & Smith LLC and Resolution No. WWB-124-2019; Director Szmyd seconded the motion. The motion was approved unanimously.

c. FY2020 Operations & Maintenance and Capital Budget and Resolution No. WWB-125-2019

Vice Chairman Haraway moved to discuss. Vice Chairman Haraway stated that everything looked in order and was in-line with the budget information which was presented at the work session on September 16, 2019. Finance Manager Sparks commented that only a few minor adjustments were made and reminded the Board that the information presented was a non-borrowing budget. He added that he hoped to have some finalized numbers from Raftelis Consulting soon and would present them to the Board.

Director Szmyd moved to approve the FY2020 Operations & Maintenance and Capital Budget and Resolution No. WWB-125-2019; Vice Chairman Haraway seconded the motion. The motion was approved unanimously.

d. Declaration of Intent to repay Madison Utilities from Bond Proceeds and Resolution No. WWB-123-2019

Attorney Sanderson stated that the Internal Revenue Service only requires a statement of intent to repay expenditures from bond proceeds after the fact and the maximum intended amount to be borrowed. Finance Manager Sparks reminded the Board that it has been done in the past and it doesn't obligate the Board to approve borrowing. Vice Chairman Haraway moved to approve the Declaration of Intent to repay Madison Utilities from Bond Proceeds and Resolution No. WWB-123-2019; Director Szmyd seconded the motion. The motion was approved unanimously.

Director Clark arrived.

6. **LEGAL**

Attorney Woody Sanderson updated the Board on a few ongoing legal matters. He informed the Board that paperwork for the Rowe well was being drawn up; General Manager DeBord added that a release from contract letter and elimination of liability would also be needed.

7. **WATER REPORT**

Water Manager Leggett stated there had been a significant problem at the McAdoo Booster Station the previous week when a VFD Circuit Board overheated. Fortunately, he added, there was a backup drive able to be installed this time, but it is evidence of the need for updating antiquated equipment as outlined in the work session on September 16th. Chairman Tatum asked if the leaks were continuing to be a problem. Water Manager Leggett stated that they had slowed recently but seem to come in waves. Director Clark asked how far behind the Water Department is in landscaping and repairing lawns after leaks. Water Manager Leggett replied that they were very behind due to the manpower needed to address all of the recent leaks, water main breaks and system repairs but with those under control they plan to return to addressing yard repair.

8. **WASTEWATER REPORT**

Wastewater Manager Bland updated the Board on some of the ongoing wastewater projects including the Wastewater Treatment Plant Expansion which is nearly complete. They are holding a meeting this week to discuss a valve which needs to be resolved before pay requests will be satisfied. Wastewater Manager Bland also reported that the final walk through is

upcoming for the Town Madison Lift Station, the Martin Road Lift Station is expected to be completed before the end of the year, and the Main Force Main tie in to the old Force Main will take place in about two weeks.

9. FINANCE REPORT

Finance Manager Sparks reported to the Board that several employees requested he express their appreciation to the Board for the adjustments to the pay scale and the new benefit cost-sharing. He added that open enrollment for benefits would take place throughout the month of October.

10. CUSTOMER SERVICE

Customer Service Manager Leftwich also thanked the Board on behalf of the employees in her department for the adjustments to the pay scale and the benefit cost-sharing increase.

11. GENERAL MANAGER REPORT

General Manager DeBord suggested canceling the regular Board meeting scheduled for October 7th since it was only one week away and there were no pending agenda items. The Board members concurred unanimously.

12. VICE CHAIRMAN HARAWAY

None

13. DIRECTOR COOK

None.

14. DIRECTOR CLARK

None

15. DIRECTOR SZMYD

None

16. CHAIRMAN TATUM

None

17. ADJOURNMENT

At 6:00 p.m. the Board agreed to adjourn.

Approved,



Terris Tatum, Chairman



Steve Haraway, Vice Chairman



Gerald Clark, Director



A. Keith Cook, Director



Rob Szmyd, Director

ATTEST:



Emory DeBord, Secretary/Treasurer